

District Policies

Our district policies are available on the school district's website for your review. You may view the complete set of policies or refer to the desired section.

- [EOSD Policies July 2017](#)
- [1000 - Administration](#)
- [2000 - Programs](#)
- [3000 - Teaching Staff Members](#)
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- [5000 - Pupils](#)
- [6000 - Finances](#)
- [7000 - Property](#)
- [8000 - Operations](#)
- [9000 - Community](#)

We strongly encourage all parents to review the selected policies / regulations listed in the table below so that both parents and students can be compliant at all times.

For your convenience, we have downloaded this subset of selected policies to the Garvin School website.

garvin.eastorange.schoolfusion.us

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2361 ACCEPTABLE USE OF COMPUTER NETWORKS/COMPUTERS AND RESOURCES

The Board of Education recognizes as new technologies shift the manner in which information is accessed, communicated and transferred; these changes will alter the nature of teaching and learning. Access to technology will allow students to explore databases, libraries, Internet sites, bulletin boards while exchanging information with individuals throughout the world. The Board supports access by students to these information sources but reserves the right to limit in school use to materials appropriate for educational purposes. The Board directs the Superintendent to effect training of teaching staff members in skills appropriate to analyzing and evaluating such resources as to appropriateness for educational purposes.

The Board also recognizes technology will allow students access to information sources that have not been pre-screened by educators using Board approved standards. The Board therefore adopts the following standards of conduct for the use of computer networks and declares unethical, unacceptable or illegal behavior as just cause for taking disciplinary action, limiting or revoking network access privileges and/or instituting legal action.

The Board provides access to computer networks/computers for educational purposes only. The Board retains the right to restrict or terminate student and staff access to computer network/computers at any time, for any reason. The School Board retains the right to have district personnel monitor network activity, in any form necessary, to maintain the integrity of the network and ensure its proper use.

Standards for Use of Computer Networks

Any individual engaging in the following actions when using computer networks/computers shall be subject to discipline or legal action:

- A. Using the computer network(s)/computers for illegal, inappropriate or obscene purposes, or in support of such activities. Illegal activities are defined as activities that violate federal, state, local laws and regulations. Inappropriate activities are defined as those that violate the intended use of the network. Obscene activities shall be defined as a violation of generally accepted social standards for use of publicly owned and operated communication vehicles.
- B. Using the computer network(s)/computers to violate copyrights, institutional or third party copyrights, license agreements or other contracts.



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- C. Using the computer network(s) in a manner that:
1. Intentionally disrupts network traffic or crashes the network;
 2. Degrades or disrupts equipment or system performance;
 3. Uses the computing resources of the school district for commercial purposes, financial gain or fraud;
 4. Steals data or other intellectual property;
 5. Gains or seeks unauthorized access to the files of others or vandalizes the data of another person;
 6. Gains or seeks unauthorized access to resources or entities;
 7. Forges electronic mail messages or uses an account owned by others;
 8. Invades privacy of others;
 9. Posts anonymous messages;
 10. Possesses any data which is a violation of this Policy; and/or
 11. Engages in other activities that do not advance the educational purposes for which computer networks/computers are provided.

Internet Safety/Protection

As a condition for receipt of certain Federal funding, the school district shall be in compliance with the Children's Internet Protection Act, the Neighborhood Children's Internet Protection Act, and has installed technology protection measures for all computers in the school district, including computers in media centers/libraries. The technology protection must block and/or filter material and visual depictions that are obscene as defined in Section 1460 of Title 18, United States Code; child pornography, as defined in Section 2256 of Title 18, United States Code; are harmful to minors including any pictures, images, graphic image file or other material or visual depiction that taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or depicts, describes, or represents in a patently offensive way, with respect to what is suitable for minors, sexual acts or conduct; or taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.



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This Policy also establishes Internet safety policy and procedures in the district as required in the Neighborhood Children's Internet Protection Act. Policy 2361 addresses access by minors to inappropriate matter on the Internet and World Wide Web; the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications; unauthorized access, including "hacking" and other unlawful activities by minors online; unauthorized disclosures, use, and dissemination of personal identification information regarding minors; and measures designed to restrict minors' access to materials harmful to minors.

Notwithstanding blocking and/or filtering the material and visual depictions prohibited in the Children's Internet Protection Act and the Neighborhood Children's Internet Protection Act, the Board shall determine other Internet material that is inappropriate for minors.

In accordance with the provisions of the Children's Internet Protection Act, the Superintendent of Schools or designee will develop and ensure education is provided to every student regarding appropriate online behavior, including student interacting with other individuals on social networking sites and/or chat rooms, and cyberbullying awareness and response.

The Board will provide reasonable public notice and will hold one annual public hearing during a regular monthly Board meeting or during a designated special board meeting to address and receive public community input on the Internet safety policy - Policy and Regulation 2361. Any changes in Policy and Regulation 2361 since the previous year's annual public hearing will also be discussed at a meeting following the annual public hearing.

The school district will certify on an annual basis, that the schools, including media centers/libraries in the district, are in compliance with the Children's Internet Protection Act and the Neighborhood Children's Internet Protection Act, and the school district enforces the requirements of these Acts and this Policy.

Consent Requirement

No student shall be allowed to use the school districts' computer networks/computers and the Internet unless they have filed a consent form signed by the student and his/her parent(s) or legal guardian(s).

Violations

Individuals violating this Policy shall be subject to the consequences as indicated in Regulation No. 2361 and other appropriate discipline, which includes but are not limited to:



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1. Use of the network only under direct supervision;
2. Suspension of network privileges;
3. Revocation of network privileges;
4. Suspension of computer privileges;
5. Revocation of computer privileges;
6. Suspension from school;
7. Expulsion from school; and/or
8. Legal action and prosecution by the authorities.

N.J.S.A. 2A:38A-3

Federal Communications Commission: Children's Internet Protection Act.

Adopted: 3 June 2009

Adopted: 11 September 2012



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Acceptable Use of Computer Networks/Computers
and Resources

R 2361 **ACCEPTABLE USE OF COMPUTER NETWORKS/COMPUTERS AND RESOURCES**

The school district provides computer equipment, computer services, and Internet access to its students and staff for educational purposes only. The purpose of providing technology resources is to improve learning and teaching through research, teacher training, collaboration, dissemination and the use of global communication resources. The “system administrators” referred to herein as employees of the school district, administer the school district computer network/computers, and may be required by the Board of Education and or the Superintendent to monitor all activity on network/computer facilities/computers.

For the purpose of this Policy and Regulation, “computer networks/computers” includes, but is not limited to, the school district’s computer networks, computer services, computers, other computer hardware and software, Internet equipment and access, and any other computer related equipment.

For the purpose of this Policy and Regulation, “school district personnel” shall be the person(s) designated by the Superintendent of Schools to oversee and coordinate the school district’s computer networks/computer systems. School District personnel will monitor networks and online activity, in any form necessary, to maintain the integrity of the networks, ensure proper use, and to be in compliance with Federal and State laws that regulate Internet safety.

Due to the complex association between government agencies and computer networks/computers and the requirements of Federal and State laws, the end user of the school district’s computer networks/computers must adhere to strict regulations. Regulations are provided to assure staff, community, student and parent(s) or legal guardian(s) of students are aware of their responsibilities. The school district may modify these regulations at any time. The signatures of the student and his/her parent(s) or legal guardian(s) on a district-approved Consent and Waiver Agreement are legally binding and indicate that the parties have read the terms and conditions carefully, understand their significance, and agree to abide by the rules and regulation established under Policy and Regulation 2361.

Students and staff are responsible for acceptable and appropriate behavior and conduct on school district computer networks/computers. Communications on the computer networks/computers are often public in nature and policies and regulations governing appropriate behavior and communications apply. The school district’s networks, Internet access and computers are provided for students and staff to conduct research and communicate with others. Access to computer networks/computers is given to students and staff who agree to act in a considerate, appropriate and responsible manner. Parent(s)’ or legal guardian(s)’ permission is required for a student to access the school district’s computer networks/computers. Access entails responsibility and individual users of the district



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computer networks/computers are responsible for their behavior and communications over the computer networks/computers. It is presumed users will comply with district standards and will honor the agreements they have signed and the permission they have been granted. Beyond the clarification of such standards, the district is not responsible for the actions of individuals utilizing the computer network/computers who violate the policies and regulations of the Board.

Computer network/computer storage areas shall be treated in the same manner as other school storage facilities. School district personnel may review files and communications to maintain system integrity, confirm users are using the system responsibly, and ensure compliance with Federal and State laws that regulate Internet safety. Therefore, no person should expect files stored on district servers will be private or confidential.

The following prohibited behavior and/or conduct using the school district's networks/computers, includes but is not limited to the following:

1. Sending or displaying offensive messages or pictures;
2. Using obscene language and/or accessing materials or visual depictions that are obscene as defined in section 1460 of Title 18, United States Code;
3. Using or accessing material or visual depictions that are child pornography, as defined in section 2256 of Title 18, United States Code;
4. Using or accessing material or visual depictions that are harmful to minors including any pictures, images, graphic image file or other visual depiction that taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or
5. Depicting, describing, or representing in a patently offensive way, with respect to what is suitable for minors, sexual acts or conduct; or taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors;
6. Cyberbullying;
7. Inappropriate online behavior, including inappropriate interaction with other individuals on social networking sites and in chat rooms;
8. Harassing, insulting or attacking others;
9. Damaging computers, computer systems or computer network/computers;
10. Violating copyright laws;



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11. Using another's password;
12. Trespassing in another's folders, work or files;
13. Intentionally wasting limited resources;
14. Employing the network/computers for commercial purposes; and/or
15. Engaging in other activities that do not advance the educational purposes for which computer network/computers are provided.

Internet Safety

Compliance with Children's Internet Protection Act

As a condition for receipt of certain Federal funding, the school district has technology protection measures for all computers in the school district, including computers in media centers/libraries, that block and/or filter material or visual depictions that are obscene, child pornography and harmful to minors as defined in 2, 3, 4, 5, 6 and 7 above and in the Children's Internet Protection Act. The school district will certify the schools in the district, including media centers/libraries, are in compliance with the Children's Internet Protection Act and the district complies with and enforces Policy and Regulation 2361.

Compliance with Neighborhood Children's Internet Protection Act

Policy 2361 and this Regulation establish an Internet safety protection policy and procedures to address:

1. Access by minors to inappropriate matter on the Internet and World Wide Web;
2. The safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications;
3. Unauthorized access, including "hacking" and other unlawful activities by minors online;
4. Cyberbullying;
5. Inappropriate online behavior, including inappropriate interaction with other individuals on social networking sites and in chat rooms;



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6. Unauthorized disclosures, use, and dissemination of personal identification information regarding minors; and
7. Measures designed to restrict minors' access to materials harmful to minors.

Notwithstanding the material or visual depictions defined in the Children's Internet Protection Act and the Neighborhood Children's Internet Protection Act, the Board shall determine Internet material that is inappropriate for minors.

The Board will provide reasonable public notice and will hold one annual public hearing during a regular monthly board meeting or during a designated special board meeting to address and receive public community input on the Internet safety policy - Policy and Regulation 2361. Any changes in Policy and Regulation 2361 since the previous year's annual public hearing will also be discussed at a meeting following the annual public hearing.

Information Content and Uses of the System

Students and staff may not publish on or over the system any information which violates or infringes upon the rights of any other person or any information which would be abusive, profane or sexually offensive to a reasonable person, or which, without the approval of the Superintendent of Schools or designated school district personnel, contains any advertising or any solicitation to use goods or services. A student or staff member cannot use the facilities and capabilities of the system to conduct any business or solicit the performance of any activity which is prohibited by law.

Because the school district provides, through connection to the Internet, access to other computer systems around the world, staff members, students and their parent(s) or legal guardian(s) should be advised the Board and school district have no control over content. While most of the content available on the Internet is not offensive and much of it is a valuable educational resource, some objectionable material exists. Even though the Board provides students access to Internet resources through the district's computer networks/computers with installed appropriate technology protection measures, parents and students must be advised potential dangers remain and offensive material may be accessed notwithstanding the technology protection measures taken by the school district.

Students and their parent(s) or legal guardian(s) as well as staff members are advised some systems and Internet sites may contain defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or otherwise illegal or offensive material. The Board and school district personnel do not condone the use of such materials and do not permit usage of such materials in the school environment. Parent(s) or legal guardian(s) having Internet access available to their children at home should be aware of the existence of such



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materials and monitor their child's access to the school district system at home. Students and staff members knowingly bringing materials prohibited by Policy and Regulation 2361 into the school environment will be disciplined in accordance with Board policies and regulations and such activities may result in termination of such person's accounts or access on the school district's computer network and their independent use of computers.

On-line Conduct

Any action by a student or other user of the school district's computer network/computers that is determined by a school district personnel to constitute an inappropriate use of the district's computer networks/computers or to improperly restrict or inhibit other person's from using and enjoying those resources is strictly prohibited and may result in limitation on or termination of an offending person's account and other consequences in compliance with Board policy and regulation. The user specifically agrees not to submit, publish, or display any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or otherwise illegal or offensive material; nor shall a user encourage the use, sale, or distribution of controlled substances. Transmission of material, information or software in violation of any local, state or federal law is also prohibited and is a breach of the Consent and Waiver Agreement.

Students and their parent(s) or legal guardian(s) and staff members specifically agree to indemnify the East Orange School District and school district personnel for any losses, costs, or damages, including reasonable attorney's fees incurred by the Board relating to, or arising out of any breach of this section. Computer networks/computer resources are to be used by the students and staff for educational use only; commercial uses are strictly prohibited.

Software Libraries on the Network

Software libraries on or through the school district's network are provided to students and staff as an educational resource. No student or staff member may install, upload, or download software without the expressed consent of appropriate school district. Any software having the purpose of damaging another person's accounts or information on the school district computer network/computers (e.g., computer viruses) is specifically prohibited. School district personnel reserve the rights to refuse posting of files and to remove files. School district personnel further reserves the right to immediately limit usage or terminate the student's or staff member's access or take other action consistent with the Board's policies and regulations of a student or staff member who misuses the software libraries.

Copyrighted Material

Copyrighted material must not be placed on any system connected to the networks/computers without authorization. Students and staff members may download copyrighted material for



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their own use in accordance with Policy and Regulation 2531, Use of Copyrighted Materials. Students and staff members may only redistribute a copyrighted program with the expressed written permission of the owner or authorized person. Permission must be specified in the document, on the system, or must be obtained directly from the author or authorized source.

Public Posting Areas (Message Boards, Blogs, Etc.)

Messages are posted from systems connected to the Internet around the world and school district personnel have no control of the content of messages posted from these other systems. To best utilize system resources, school district personnel will determine message boards, blogs, etc. that are most applicable to the educational needs of the school district and will permit access to these sites through the school district computer networks. School district personnel may remove messages that are deemed to be unacceptable or in violation of Board policies and regulations. School district personnel further reserves the right to immediately terminate the access of a student who misuses these public posting areas.

Real-time, Interactive, Communication Areas

School district personnel reserve the right to monitor and immediately limit the use of the computer networks/computers or terminate the access of a student or staff member who misuses real-time conference features (talk/chat/Internet relay chat).

Electronic Mail

Electronic mail ("email") is an electronic message sent by or to a person in correspondence with another person having Internet mail access. The school district may or may not establish student email accounts. In the event the district provides email accounts, all messages sent and received on the school district computer networks/computers must have an educational purpose and are subject to review.

The school district supplies email addresses to employees for official use. All school district business conducted by e-mail must be done using the e-mail account that the district supplies.

Messages received by a district-provided email account are retained on the system until deleted by the user or for a period of time determined by the district. A canceled account will not retain its email. Users are expected to remove old within fifteen days or school district personnel may remove such messages. School district personnel may inspect the contents of email sent by a user to an addressee, or disclose such contents to other than the sender or a recipient when required to do so by the policy, regulation or other laws and regulations of the State and Federal governments. The Board reserves the right to cooperate fully with local, State, or Federal officials in any investigation concerning or relating to any email transmitted or any other information on the school district computer networks/computers.



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The Federal Rules of Civil Procedure requires that the school district to be prepared to respond for requests for electronic records in the case of a lawsuit. To this end, all E-mail will be archived in accordance with this law. The Board reserves the right to cooperate fully with local, state, or federal officials in any investigation concerning or relating to any E-mail transmitted on the school district computer networks or computers.

The district's email system may not be used for the reposting personal communications without the author's consent; Copying, sending (uploading) or receiving (downloading) commercial software in violation of copyright law or other copyright protection of trademarked material; Using the network for financial gain or for any commercial or illegal activity; Using the network for political advertisement or political activity; Creating and/or forwarding advertisements chain letters, mass mailings, get rich quick schemes, and pyramid schemes to individual mailboxes and/or mailing lists; Gambling or conducting any illegal activity; Posting personal views on social, political, religious or other non-business related matters; Creating and/or forwarding messages, jokes, etc., which violate School Board harassment policies and/or create an intimidating or hostile environment.

Disk Usage

The district reserves the right to establish maximum storage space a student receives on the school district's system. A user who exceeds his/her quota of storage space will be advised to delete files to return to compliance with predetermined amount of storage space. A user who remains in noncompliance of the storage space allotment after seven school days of notification may have their files removed from the school district's system.

Security

Security on any computer system is a high priority, especially when the system involves many users. If a user identifies a security problem on the computer networks/computers, the user must notify the appropriate school district staff member. The user should not inform others of a security problem. Passwords provided to users by the district for access to the district's computer networks/computers or developed by the user for access to an Internet site should not be easily guessable by others or shared with other users. Attempts to log in to the system using either another person's account will result in termination of the account or access. A user should immediately notify the appropriate school district staff member if a password is lost or stolen, or if they have reason to believe that someone has obtained unauthorized access to their account. Anyone identified as a security risk will have limitations placed on usage of the computer networks/computers or may be terminated as a user and be subject to other disciplinary action.



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Vandalism

Vandalism to any school owned computer networks/computers may result in cancellation of system privileges and other disciplinary measures in compliance with the district's discipline code. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the system, or any of the agencies or other network/computers that are connected to the Internet backbone or of doing intentional damage to hardware or software on the system. This includes, but is not limited to, the uploading or creation of computer viruses.

Printing

The printing facilities of the computer networks/computers should be used judiciously. Unauthorized printing for other than educational purposes is prohibited.

Internet Sites and the World Wide Web

Designated school district personnel may establish Internet site(s) on behalf of the school district. These sites shall be administered and supervised by designated school district personnel who shall ensure the content complies with federal, state and local laws and regulations as well as Board policies and regulations.

Violations

Violations of the Acceptable Use of Computer Networks/Computers and Resources Policy and Regulation may result in a loss of access as well as other disciplinary or legal action. Disciplinary action shall be taken as indicated in Policy and Regulation 2361, Acceptable Use of Computer Network/Computers and Resources, 5600, Student Discipline/Code of Conduct, 5610, Suspension and 5620, Expulsion as well as possible legal action and reports to the legal authorities and entities.

Determination of Consequences for Violations

The particular consequences for violations of this policy shall be determined by the Director of Technology in matters relating to the use of computer networks/computers and by the Principal in matters of school suspension. The Superintendent or designee and the Board shall determine when school expulsion and/or legal action or actions by the authorities are the appropriate course of action.



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Individuals violating this policy shall be subject to the consequences as indicated in Board Policy and Regulation 2361 and other appropriate discipline, which includes but are not limited to:

1. Use of computer networks/computers only under direct supervision;
2. Suspension of network privileges;
3. Revocation of network privileges;
4. Suspension of computer privileges;
5. Revocation of computer privileges;
6. Suspension from school;
7. Expulsion from school; and/or
8. Legal action and prosecution by the authorities.

Issued: 3 June 2009

Issued: 10 May 2011

Issued: 12 September 2012



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Use of Privately-Owned Technology

2363 USE OF PRIVATELY-OWNED TECHNOLOGY

The Board of Education recognizes technology is always changing and as a result of increased accessibility to technology many students possess technology devices for their use during non-school hours. These privately-owned devices may be beneficial during school hours for approved educational purposes. Therefore, the Board of Education will allow use of privately-owned technology devices under conditions outlined in this Policy.

For the purpose of this Policy, “technology” means hardware or software.

For the purpose of this Policy, “privately-owned” means technology hardware and software that is purchased, owned, and maintained by the student at no expense to the school or school district.

For the purpose of the Policy, “hardware” means any device that can store, access, retrieve, and/or communicate data or information. “Hardware” may include, but is not limited to, any type of computer device; wireless telephone; electronic reader; personal digital assistant (PDAs); video broadcasting and/or recording device; or camera.

For the purpose of this Policy, “software” means any computer program(s) or related data that provide instruction for telling a computer or other hardware device what to do and how to do it.

The use of privately-owned technology by a student in the educational program during the school day must be approved by the student’s parent or legal guardian and the school teaching staff member responsible for supervising and/or providing the student’s instructional program. A teaching staff member may approve a student’s use of privately-owned technology based on the assignment(s) to the student. The teaching staff member may also prohibit the use of privately-owned technology for an assignment(s).

Teaching staff members must get prior approval from their immediately supervisor or Principal before allowing students to use privately-owned technology during instructional time. Staff members must also obtain the approval of their immediate supervisor prior to using privately-owned technology.

Students and staff members who use privately-owned technology in school will not be given access to the school district’s computer server(s) or network(s). In the event the teaching staff member receives approval for the use of privately-owned technology to access the Internet, the access must be through the privately-owned technology without the use of any school district hardware or software. A teaching staff member who approves a student to use their privately-owned technology to access the Internet during instructional time will provide the student with a list of approved Internet sites the student is permitted to access. A student granted such permission must comply with school district policies and regulations regarding acceptable use of computers and technology. Any use of privately-owned technology by a student shall be in strict



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accordance with the teaching staff member's specific approval(s) and Board policies and regulations. Any violations will subject the student to appropriate discipline and/or grading consequences.

The teaching staff member, in considering the use of privately-owned technology, will ensure such approval does not provide any advantage or benefit to the student who owns such technology over the student who does not own such technology. The teaching staff member will not approve the use of privately-owned technology if the teaching staff member determines the use would be advantageous or beneficial to the student who owns such technology over the student who does not own such technology.

The school district assumes no responsibility for any privately-owned technology brought to school. The student shall be responsible for the proper operation and use of any privately-owned technology brought to school. School district staff members shall not be responsible for the effective use and/or technical support for any privately-owned technology.

The school district shall assume no responsibility for the security of or damage to any privately-owned technology brought to school. Students and staff members are encouraged to purchase private insurance for loss, damage, or theft of any privately-owned technology brought to school.

Adopted: 11 September 2012



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Attendance

R 5200 ATTENDANCE

A. Definitions

1. For the purposes of school attendance, a “day in session” shall be a day on which the school is open and students are under the guidance and direction of a teacher or teachers engaged in the teaching process. Days on which school is closed for such reasons as holidays, teachers’ institutes, and inclement weather shall not be considered as days in session.
2. A “school day” shall consist of not less than four hours, except that one continuous session of two and one-half hours may be considered a full day of Kindergarten.
3. “A day of attendance” shall be one in which the student is present for a full day under the guidance and direction of a teacher while school is in session.
 - a. Whenever over-crowded conditions make it necessary to hold two separate sessions with a different group of students in each session, a student attending for all of either session shall be regarded as having attended for the full day. An excused absence for any reason shall not be counted as a day of attendance in the school register.
4. A “half-day class” shall be considered the equivalent of a full day’s attendance only if in session for four hours or more, exclusive of recess periods or lunch periods.

B. Attendance Recording

1. A record of the attendance of all students on roll in a school register shall be kept each day that school is in session by a teacher or other authorized person. It shall be the duty of this person to keep the attendance records according to these rules and the specific instructions issued by the Commissioner of Education.
2. No student shall be recorded as present unless the school is in session and the student so recorded is under the guidance and direction of a teacher in the teaching process.
3. A student shall be recorded as absent in the school register when not in attendance at a session of the school while a member of the school, except students excused due to religious holidays who shall be recorded as excused.



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Attendance

4. A student shall be recorded as either present, absent, or excused for religious observance, every day the school is in session after the student enters until the date the student is transferred to another school, transferred to an individual home instruction record, or officially leaves the school system.
 5. The Commissioner shall annually prescribe a list of religious holidays on which it shall be mandatory to excuse students for religious observance upon the written request signed by the parent or person standing in loco parentis.
 6. The mere presence of a student at roll call shall not be regarded as sufficient attendance for compliance with N.J.A.C. 6A:32-8.3. In a school which is in session during both the forenoon and the afternoon, a student shall be present at least one hour during both the forenoon and the afternoon in order to be recorded as present for the full day. In a school which is in session during either the forenoon or the afternoon, a student shall be present at least two hours in the session in order to be recorded as present for the full day.
 7. A student not present in school because of his/her participation in an approved school activity, such as a field trip, meeting, cooperative education assignment, or athletic competition will be considered to be in attendance.
- C. Unexcused Absences That Count Toward Truancy/Excused Absences
1. "An unexcused absence that counts toward truancy" is a student's absence from school for a full or a portion of a day for any reason that is not an "excused absence" as defined below.
 2. "An excused absence" is a student's absence from school for a full day or a portion of a day for the observance of a religious holiday pursuant to N.J.S.A. 18A:36-14 through 16, or any absence for the reasons listed below:-
 - a. The student's illness supported by a written letter from the parent upon student's return to school;
 - b. The student's required attendance in court;
 - c. Where appropriate, when consistent with Individualized Education Programs, the Individuals with Disabilities Act, accommodation plans under 29 U.S.C. §§794 and 705(20), and individualized health care plans;
 - d. The student's suspension from school;



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- e. Family illness or death supported by a written letter from the parent upon the student's return to school;
 - f. Visits to post-secondary educational institutions;
 - g. Interviews with a prospective employer or with an admissions officer of an institution of higher education;
 - h. Examination for a driver's license;
 - i. Take Our Children to Work Day;
 - j. An absence considered excused by an New Jersey Department of Education rule;
 - k. Necessary and unavoidable medical or dental appointments that cannot be scheduled at a time other than the school day;
 - l. An absence for a reason not listed above, but deemed excused by the Principal upon a written request by the student's parent stating the reason for the absence and requesting permission for the absence to be an excused absence;
3. "Truancy" means ten or more cumulative unexcused absences that count toward truancy of a student between the ages of six and sixteen as determined by the Board's Attendance Policy and Regulation pursuant to N.J.A.C. 6A:16-7.6(a)4.iii. and the definition of school day pursuant to N.J.A.C. 6A:32-8.3. Any absence not counted toward truancy listed in C.2. above shall be an unexcused absence counted toward truancy.
 4. "Unexcused tardiness" may constitute an unexcused absence that counts toward truancy in accordance with Policy 5240.
- D. Notice to School of a Student's Absence
1. The parent or adult student is requested to call the school office before the start of the student's school day.
 2. The parent of the student or an adult student who will attend the morning session, but will not attend the afternoon session should call or provide notice to the school office before the start of the afternoon session.



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3. The parent or adult student who anticipates a future absence or anticipates that an absence will be prolonged should notify the school office to arrange make-up work.

E. Readmission to School After an Absence

1. A student returning from an absence of any length of time must provide a written statement that is dated and signed by the parent or adult student listing the reasons for the absence.
2. A note explaining a student's absence for a noncommunicable illness for a period of more than five school days must be accompanied by a physician's statement of the student's illness with medical clearance to return to school.
3. A student who has been absent by reason of having or being suspected of having a communicable disease must present to the school nurse written evidence of being free of communicable disease, in accordance with Policy 8451.

F. Instruction

1. Teachers shall cooperate in the preparation of home assignments for students who anticipate an excused absence of five school days duration. The parent or student must request such home assignments.
2. A student who anticipates an absence due to a temporary or chronic health condition may be eligible for home instruction in accordance with Policy 2412. The parent must request home instruction.
3. Students absent for any reason are expected to make up the work missed. The parent or student is responsible for requesting missed assignments and any assistance required. Teachers will provide make-up assignments as necessary.
4. In general, students will be allowed a reasonable amount of time as determined by the teacher to make up missed work.
5. A student who missed a test or an exam shall be offered an opportunity to take the test, exam, or an appropriate alternate test.

G. Denial of Course Credit



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1. The teacher will determine the credit to be awarded a student for make-up work. Where class participation is a factor in the learning process, the teacher may consider a student's absences in determining a final grade, except absences for the observance of a religious holiday or absence for a student's suspension from school will not adversely affect the student's grade. The teacher may record an incomplete grade for a student who has not had a full opportunity to make up missed work.
2. A secondary student may be dropped from a course or denied course credit when he/she has been absent from eighteen or more of the class sessions, whatever the reason for the absence, except that excused absences or absences caused by a student's suspension will not count toward the total.

Exceptions to this rule may be made for students who have demonstrated to the teacher through completion of make-up assignments that they have mastered the proficiencies established for the course of study.

A secondary student who has been dropped from a course of study may be assigned to an alternate program.

A secondary student denied course credit after completing the course will be permitted to attend a credit completion session to regain the denied credit, provided the student has not been absent from the class more than eighteen times.

3. An elementary student may be retained at grade level, in accordance with Policy 5410, when he/she has been absent eighteen or more school days, whatever the reason for the absence, except that excused absences and absences due to student's suspension will not count toward the total.

Exceptions to this rule may be made for students who have demonstrated through completion of home assignments and/or home instruction that they have mastered the proficiencies established for the assigned courses of study.

H. School District Response To Unexcused Absences During the School Year That Count Toward Truancy

1. For up to four cumulative unexcused absences that count toward truancy, the Principal or designee shall:
 - a. Make a reasonable attempt to notify the student's parent of each unexcused absence prior to the start of the following school day;



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- b. Make a reasonable attempt to determine the cause of the unexcused absence, including through contact with the student's parent;
 - c. Identify, in consultation with the student's parents, needed action designed to address patterns of unexcused absences, if any, and to have the child return to school and maintain regular attendance;
 - d. Proceed in accordance with the provisions of N.J.S.A. 9:6-1 et seq. and N.J.A.C. 6A:16-10, if a potentially missing or abused child situation is detected; and
 - e. Cooperate with law enforcement and other authorities and agencies, as appropriate.
2. For between five and nine cumulative unexcused absences that count toward truancy, the Principal or designee shall:
- a. Make a reasonable attempt to notify the student's parent of each unexcused absence prior to the start of the following school day;
 - b. Make a reasonable attempt to determine the cause of the unexcused absence, including through contact with the student's parent;
 - c. Evaluate the appropriateness of action taken pursuant to N.J.A.C. 6A:16-7.6(a)4.i.(3) and H.1.c. above;
 - d. Develop an action plan to establish outcomes based upon the student's patterns of unexcused absences and to specify the interventions for supporting the student's return to school and regular attendance, which may include any or all of the following:
 - (1) Refer or consult with the building's Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;
 - (2) Conduct testing, assessments, or evaluations of the student's academic, behavioral, and health needs;
 - (3) Consider an alternate educational placement;
 - (4) Make a referral to or coordinate with a community-based social and health provider agency or other community resource;



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- (1) A written report of the actions the school has taken regarding the student's attendance shall be forwarded to the Juvenile-Family Crisis Intervention Unit.
 5. For a student with a disability, the attendance plan and its punitive and remedial procedures shall be applied, where applicable, in accordance with the student's IEP, pursuant to 20 U.S.C. §§ 1400 et seq., the Individuals with Disabilities Education Act; the procedural protections set forth in N.J.A.C. 6A:14; accommodation plans under 29 U.S.C. §§794 and 705(20); and individualized health care plans and individualized emergency healthcare plan pursuant to N.J.A.C. 6A:16-2.3(b)5.xii.
 6. All receiving schools pursuant to N.J.A.C. 6A:14-7.1(a), shall act in accordance with N.J.A.C. 6A:16-7.6(a)4.i. and H.1. above for each student with up to four cumulative unexcused absences.
 - a. For each student attending a receiving school with five or more cumulative unexcused absences that count toward truancy, the absences shall be reported to the sending school district.
 - (1) The sending school district shall proceed in accordance with the Board of Education's policies and procedures pursuant to N.J.A.C. 6A:16-7.6(a) and H.5. above and the provisions of N.J.A.C. 6A:16-7.6(a)4.ii. through iv. and H.2. through H.5. above, as appropriate.
- I. Discipline
1. Students may be denied participation in co-curricular activities if the Board establishes attendance standards for participation.
 2. Students may be denied participation in athletic competition if the Board establishes attendance standards for participation.
 3. No student who is absent from school for observance of a religious holiday may be deprived of any award or of eligibility for or opportunity to compete for any award because of the absence.
- J. Recording Attendance
1. Teachers must accurately record the students present, tardy, or absent each day in each session or each class. Attendance records must also record students' attendance at out-of-school curricular events such as field trips.



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2. A record shall be maintained of each excused absence, and each unexcused absence that counts toward truancy, as defined in Policy and Regulation 5200.
 3. A report card will record the number of times the student was absent and tardy in each marking period.
 4. A student's absence for observance of a religious holiday will not be recorded as such on any transcript or application or employment form.
- K. Appeal
1. Students may be subject to appropriate discipline for their school attendance record.
 2. A student who has been retained at grade level for excessive absences may appeal that action in accordance with Policy 5410.
 3. A student who has been dropped from a course and/or denied course credit for excessive absences may appeal that action in accordance with the following procedures:
 - a. The student shall file a written appeal to the Principal or designee within five school days of receiving notice of the action. The appeal should state the reasons for each absences, any documentation that may support reducing the number of absences for the purposes of course credit, and reasons why the student should either continue to be enrolled in the course or receive course credit for a class the student completed.
 - b. The Principal or designee will respond in writing no later than seven school days after receiving the student's appeal.
 - c. If the student is not satisfied, he/she may submit a written request to the Principal for consideration by an Attendance Review Committee.
 - d. On a student's request for consideration by an Attendance Review Committee, the Principal shall convene an Attendance Review Committee. The Attendance Review Committee shall meet informally to hear the student's appeal. The student's and teacher(s) may attend the meeting.
 - e. The Attendance Review Committee shall decide the appeal and inform the student in writing within seven school days of the meeting.



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- f. The student may appeal an adverse decision of the Attendance Review Committee to the Superintendent, the Board of Education, and the Commissioner of Education, in accordance with Policy 5710, Student Grievance and N.J.S.A. 18A. An appeal to the Attendance Review Committee shall be considered to have exhausted the first two steps of the grievance procedure outlined in Policy 5710.
- L. Attendance Records
1. Attendance records for the school district and each school will be maintained and attendance rates will be calculated as required by the New Jersey Department of Education. The school district will comply with all attendance requirements and any improvement plans as required by the Department of Education

Issued: 12 January 2010
Issued: 14 October 2014
Issued: 12 May 2015



Policy/Regulations

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Tardiness

5240 TARDINESS

The Board of Education believes that promptness is an important element of school attendance. Students who are late to school or to class miss essential portions of the instructional program and create disruptions in the academic process for themselves and other students.

Tardiness to school or class that is caused by a student's illness, an emergency in the student's family, the observance of a religious holiday, a death in the student's family, or by the student's compliance with a request or directive of an administrator will be considered justified and is excused. All other incidents of tardiness will be considered unexcused.

A student who develops a pattern of tardiness, excused or unexcused, will be offered counseling with an appropriate staff member to determine and correct the cause of the tardiness.

N.J.S.A. 18A:36-14; 18A:36-15; 18A:36-25 et seq.

Adopted: 12 January 2010

Adopted: 11 October 2016



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Tardiness

R 5240 TARDINESS

A. Definitions

The orderly conduct of class activity is predicated upon the prompt and precise beginning of each class. Tardiness hinders the proper conduct of such activity, imposes a distraction, which leads to a loss in instructional time for students properly in attendance and demotes school time loss by the tardy study. Students in all grades will be required to present a written note from the parent/guardian explaining the tardiness, upon arrival at school.

1. Grades 1 – 6: Three (3) unexcused tardies will result in a parent conference.
2. Grades 7 – 12: Tardy to class after the first fifteen (15) minutes of the instructional time and not in possession of an authorized excuse will be charged with one (1) cut. Students less than ten (10) minutes late will be charged with one tardy. Three unexcused tardies will result in progressive discipline. Any tardiness, which is unauthorized by or unacceptable to the school administrator, will be considered unexcused.
3. A student who is late to school or class for an excused purpose pursuant to Policy No. 5230 is not tardy for the purpose of this regulation.

B. Procedures for Tardy Arrivals

1. A student who is tardy to school must report to the attendance office or school designee to present a written note explaining the reason for the tardiness. The student must sign in and receive a late pass for admission to class.
2. A student who is tardy to class may be sent by the teacher to the attendance office to explain the reason for the tardiness and obtain a late pass for admission to class.
3. No student who arrives at school after attendance has been taken will be admitted to class without a late pass.



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Disruptive Students
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5560 DISRUPTIVE STUDENTS

The Board of Education believes that the students of this district are entitled to an education free from undue disruption. Students who willfully disrupt the educational program shall be subject to the discipline procedures of this district. Every reasonable effort shall be made to determine and remediate the cause or causes of a chronically disruptive student's unacceptable conduct.

For the purposes of this policy, "disruptive student" means the student who has difficulty establishing good relationships with peers and adult authority figures and who exhibits a pattern of conduct which is in defiance of school rules or regulations and which hinders academic success for other students as well as for himself or herself.

Disruptive students may be disciplined in accordance with Policy No. 5600.

A disruptive student who does not appear to be disabled may be referred to the Intervention **and** Referral Services Committee in accordance with Policy No. 2417.

A disruptive student who may have disabilities shall be referred to the Child Study Team for evaluation in accordance with Policy and Regulation Nos. 2460 et seq.

The Superintendent shall report regularly to the Board the incidence of acts of violence and vandalism in the school district and shall prepare a remedial plan whenever the report shows a significant increase in the number of such acts.

N.J.S.A. 18A:17-46 et seq.; 18A:37-1 et seq.
N.J.A.C. 6A:14-1.1 et seq.

Adopted: 12 January 2010
Adopted: 13 December 2016



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Disruptive Students

R 5560 **DISRUPTIVE STUDENTS**

- A. Grades Kindergarten through 6
1. Any of the following signs may indicate a disruptive student in the elementary grades:
 - a. Unsatisfactory grades in citizenship or work habits,
 - b. A worsening negative attitude,
 - c. Disobedience and willful disregard of rules,
 - d. Lack of concern for the rights of others,
 - e. Argumentative behavior and truculence,
 - f. Disregard for authority, or
 - g. Fighting with classmates.
 2. Any of the following steps may be followed, singly or in combination, to deal with the elementary student who has been identified as disruptive:
 - a. After-school detention
 - b. Use of behavior modification as well as other techniques designed to change disruptive classroom displays,
 - c. Intervention by the Principal,
 - d. Parent-teacher conference,
 - e. Suspension, in accordance with Policy No. 5610,
 - f. Referral to the I&RS Team,
 - g. Referral to the Child Study Team.
- B. Grades 7 and 8
1. Any of the following signs may indicate a disruptive student in the middle school:



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- a. Argumentative behavior and truculence,
 - b. Willful disregard of school rules and lack of concern for others,
 - c. Disrespect for authority figures,
 - d. Excessive absence or truancy,
 - e. Acting-out and/or aggressive behavior, or
 - f. Difficulty with community or law enforcement agencies.
2. Any of the following steps may be used singly or in combination to deal with the disruptive student in the middle school:
- a. Detention after school during which time the student may be admonished about his/her conduct in the classroom,
 - b. Referral to the school's guidance counselor for counseling,
 - c. Conference among the teacher, guidance counselor, and parent(s),
 - d. Referral to the Administration when the student is constantly disruptive or causes major infractions of the school rules,
 - e. In-school suspension during which the student is placed under the supervision of a teacher, isolated from the mainstream, and assigned school work to complete,
 - f. Home suspension, in accordance with Policy No. 5610, when other alternatives fail to curb the student's disruptiveness,
 - g. Referral to the I&RS Team,
 - h. Referral to the Child Study Team,
 - i. Referral to the Director of Student Support Services for appropriate placement.
- C. Grades 9 - 12
1. Any of the following signs may indicate a disruptive student in the high school:



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Disruptive Students

- a. Argumentative behavior and truculence,
 - b. Willful disregard of school rules and lack of concern for others,
 - c. Disrespect for authority figures,
 - d. Excessive absence or truancy,
 - e. Acting-out and/or aggressive behavior, and
 - f. Difficulty with community or law enforcement agencies.
2. Any of the following steps may be used singly or in combination to deal with the disruptive student in high school:
- a. Detention after school during which time the student may be admonished about his/her conduct in the classroom,
 - b. Referral to the guidance counselor for counseling,
 - c. Conference among the teacher, guidance counselor, and parent(s),
 - d. Referral to the Administration when the student is constantly disruptive or causes major infractions of the school rules,
 - e. In-school suspension during which the student is placed under the supervision of a teacher, isolated from the mainstream, and assigned school work to complete,
 - f. Suspension from school, in accordance with Policy No. 5610, when other alternatives fail to curb the student's disruptiveness,
 - g. Referral to the I&RS Team,
 - h. Referral to the Child Study Team,
 - i. Referral to the Director of Student Support Services for appropriate placement.

Issued: 12 January 2010
Issued: 13 December 2016



5600 **STUDENT DISCIPLINE/CODE OF CONDUCT**

The Board of Education adopts this Student Discipline/Code of Conduct Policy to establish standards, policies, and procedures for positive student development and student behavioral expectations on school grounds and, as appropriate, for conduct away from school grounds. Every student enrolled in this district shall observe promulgated rules and regulations and the discipline imposed for infraction of those rules.

The Superintendent of Schools will establish a process for the annual review and update of the district's Student Discipline/Code of Conduct Policy and Regulation that may involve a committee of parents, students, and community members that represent, where possible, the composition of the district's schools and community. The Superintendent will report to the Board the process used for the annual review of this Policy and Regulation and will recommend to the Board updates, if any, to the Student Discipline/Code of Conduct Policy and Regulation.

The Student Discipline/Code of Conduct Policy and Regulation shall be disseminated annually to all school staff, students, and parents. The Board of Education shall provide to all employees annual training on the Student Discipline/Code of Conduct Policy and Regulation, which shall include training on the prevention, intervention, and remediation of student conduct that violates the district's Policy and Regulation. Information on the Student Discipline/Code of Conduct Policy and Regulation shall be incorporated into the orientation for new employees.

The Board provides for the district's Student Discipline/Code of Conduct's equitable application. Student discipline and the Code of Student Conduct will be applied without regard to race; color; religion; ancestry; national origin; nationality; sex; gender; sexual orientation; gender identity or expression; marital, domestic-partnership, or civil union; mental, physical or sensory disability; or by any other distinguishing characteristic, pursuant to N.J.S.A. 10:5.-1 et seq.

For students with disabilities, subject to Individualized Education Programs in accordance with 20 U.S.C. §1400 et seq., the Individuals with Disabilities Education Improvement Act and accommodation plans under 29 U.S.C. §§ 794 and 705(20), the Code of Student Conduct shall be implemented in accordance with the components of the applicable plans.

The Student Discipline/Code of Conduct is established for the purposes outlined in N.J.A.C. 6A:16-7.1(b).



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Student Discipline/Code of Conduct

Policy and Regulation 5600 include a description of student responsibilities that include expectations for academic achievement, behavior, and attendance, pursuant to N.J.A.C. 6A:32-8 and 13.1; a description of behaviors that will result in suspension or expulsion, pursuant to N.J.S.A. 18A:37-2; and a description of student rights pursuant to N.J.A.C. 6A:16-7.1(c)3.i through vii.

The Board of Education approves the use of comprehensive behavioral supports that promote positive student development and the students' abilities to fulfill the behavioral expectations established by the Board. These behavioral supports include, but are not limited to, positive reinforcement for good conduct and academic success including the programs that honor and reward student conduct and academic achievement; supportive intervention and referral services including those services outlined in Policy 2417; remediation of problem behaviors that take into account the behavior's nature, the students' developmental ages and the students' histories of problem behaviors and performance; and for students with disabilities, the behavior interventions and supports shall be determined and provided pursuant to N.J.A.C. 6A:14.

Policy and Regulation 5600 include a description of school responses to violations of behavioral expectations established by the Board that, at a minimum, are graded according to the severity of the offenses, and consider the developmental ages of the student offenders and their histories of inappropriate behaviors pursuant to N.J.A.C. 6A:16-7.1(c)5.

Students are required to be in compliance with Policy and Regulation 5200 – Attendance pursuant to N.J.A.C. 6A:16-7.6 and Policy and Regulation 5512 – Harassment, Intimidation, and Bullying pursuant to N.J.A.C. 6A:16-7.7.

The Building Principal shall maintain a current list of community-based health and social service provider agencies available to support a student and the student's family, as appropriate, and a list of legal resources available to serve the community.

The Building Principal or designee shall have the authority to assign discipline to students. School authorities also have the right to impose a consequence on a student for conduct away from school grounds that is consistent with the district's Code of Student Conduct pursuant to N.J.A.C. 6A:16-7.5. This authority shall be exercised only when it is reasonably necessary for the student's physical or emotional safety, security, and well-being or for reasons relating to the safety, security, and well-being of other students, staff, or school grounds, pursuant to N.J.S.A. 18A:25-2 and 18A:37-2. This authority shall be exercised only when the conduct that is the subject of the proposed consequence materially and substantially interferes with the requirements of appropriate discipline in the operation of the school. Consequences pursuant to N.J.A.C. 6A:16-7.5 shall be handled in accordance with Policy and Regulation 5600, pursuant to N.J.A.C. 6A:16-7.1, and as appropriate, in accordance with N.J.A.C. 6A:16-7.2, 6A:16-7.3, or 6A:16-7.4. School authorities shall respond to harassment, intimidation, or bullying that occurs off school grounds, pursuant to N.J.S.A. 18A:37-14 and 15.3 and N.J.A.C. 6A:16-1.3, 7.1, and 7.7.



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Consequences and appropriate remedial action for a student who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion. The factors for determining consequences and remedial measures and examples of consequences and remedial measures are listed in Policy 5512 – Harassment, Intimidation, and Bullying. Consequences for a student who commits an act of harassment, intimidation, or bullying shall be varied and graded according to the nature of the behavior, the developmental age of the student and the student’s history of problem behaviors and performance, and shall be consistent with this Policy and the school district’s Student Discipline/Code of Conduct Policy pursuant to N.J.A.C. 6A:16-7.1. Remedial measures for one or more acts of harassment, intimidation, or bullying shall be designed to correct the problem behavior; prevent another occurrence of the problem; protect and provide support for the victim of the act; and take corrective action for documented systemic problems related to harassment, intimidation, or bullying.

Consequences and remedial measures to address acts or incidents of dating violence at school shall be consistent with the school district’s Student Discipline/Code of Conduct Policy. The factors for determining consequences and remedial measures and examples of consequences and remedial measures are included in Policy and Regulation 5519 – Dating Violence at School and shall be used to address the act or incident as well as serve as remediation, intervention, education, and prevention for all individuals involved. The responses shall be tiered with consideration given to the seriousness and the number of previous occurrences of acts or incidents in which both the victim and aggressor have been involved. Consequences for acts or incidents of dating violence at school may range from admonishment to suspension or expulsion. Retaliation towards the victim of any act or incident of dating violence shall be considered when administering consequences to the aggressor based on the severity of the act or incident. Remedial measures/interventions for acts or incidents of dating violence at school may include, but are not limited to: parent conferences, student counseling (all students involved in the act or incident), peer support groups, corrective instruction or other relevant learning or service experiences, supportive student interventions (Intervention and Referral Services - I&RS), behavioral management plans, and/or alternative placements.

Any student to be disciplined shall be provided the due process procedures for students and their families as set forth in Policy and Regulation 5600 and N.J.A.C. 6A:16-7.2 through 7.4.

In accordance with the provisions of N.J.A.C. 6A:16-7.8, when a student transfers to a public school district from another public school district, all information in the student’s record related to disciplinary actions taken against the student by the school district and any information the school district has obtained pursuant to N.J.S.A. 2A:4A-60, Disclosure of Juvenile Information, Penalties for Disclosure, shall be provided to the receiving public school district, in accordance with the provisions of N.J.S.A. 18A:36-19(a) and N.J.A.C. 6A:32-7.5.



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Student Discipline/Code of Conduct

The Superintendent may be required to submit a report annually to the New Jersey Department of Education on student conduct, including all student suspensions and expulsions, and the implementation of the Student Discipline/Code of Conduct Policy in accordance with the format prescribed by the Commissioner of Education. The Superintendent shall report to the Commissioner of Education each incident of violence, including harassment, intimidation, and bullying, vandalism, and alcohol and other drug offenses, pursuant to N.J.A.C. 6A:16-4.3, in the school district utilizing the Electronic Violence and Vandalism Reporting System, pursuant to N.J.A.C. 6A:16-5.3.

N.J.S.A. 18A:6-1; 18A:36-25.1; 18A:25-2; 18A:36-19a;
18A:37-1 et seq; 18A:37-13.1 et seq.
N.J.A.C. 6A:16-7.1 et seq.; 6A:14-1.1 et seq.

Cross reference: Policy Guide Nos. 2460, 5500, 8330, 5519, 5530

Adopted: 12 January 2010
Adopted: 13 September 2011
Adopted: 10 September 2013
Adopted: 11 November 2014
Adopted: 13 October 2015



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Student Discipline/Code of Conduct

R 5600 STUDENT DISCIPLINE/CODE OF CONDUCT

A. Purpose

The purpose of these regulations is to achieve the following purposes:

1. Foster the health, safety, social, and emotional well-being of students;
2. Support the establishment and maintenance of civil, safe, secure, supportive, and disciplined school environments conducive to learning;
3. Promote achievement of high academic standards;
4. Prevent the occurrence of problem behaviors;
5. Establish parameters for the intervention and remediation of student problem behaviors at all stages of identification; and
6. Establish parameters for school responses to violations of the code of student conduct that take into account, at a minimum, the severity of the offenses, the developmental ages of the student offenders, and students' histories of inappropriate behaviors in accordance with N.J.A.C. 6A:16-7.2 through 7.8, as appropriate.

B. Expectations for Academic Achievement, Behavior, and Attendance

All students have a responsibility to comply with State statutes and administrative codes for academic achievement, behavior, and attendance, pursuant to N.J.A.C. 6A:32-8 and 13.1.

C. Behaviors That May Result in Suspension or Expulsion

In accordance with the provisions of N.J.S.A. 18A:37-2, any student who is guilty of continued and willful disobedience, open defiance of the authority of any teacher or person having authority over the student, the habitual use of profanity or of obscene language, or who shall cut, deface or otherwise injure any school property, shall be liable to punishment and to suspension or expulsion from school. Conduct which shall constitute good cause for suspension or expulsion of a student guilty of such conduct shall include, but not be limited to, any of the following:

1. Continued and willful disobedience;



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2. Open defiance of the authority of any teacher or person, having authority over the student;
3. Conduct of such character as to constitute a continuing danger to the physical well-being of other students;
4. Physical assault upon another student;
5. Taking, or attempting to take, personal property or money from another student, or from the student's presence, by means of force or fear;
6. Willfully causing, or attempting to cause, substantial damage to school property;
7. Participation in an unauthorized occupancy by any group of students or others of any part of any school or other building owned by any school district, and failure to leave such school or other facility promptly after having been directed to do so by the Principal or other person then in charge of such building or facility;
8. Incitement which is intended to and does result in unauthorized occupation by any group of students or others of any part of a school or other facility owned by any school district;
9. Incitement which is intended to and does result in truancy by other students;
10. Knowing possession or knowing consumption without legal authority of alcoholic beverages or controlled dangerous substances on school premises, or being under the influence of intoxicating liquor or controlled dangerous substances while on school premises; and
11. Harassment, intimidation, or bullying.
12. In addition, students shall not:
 - a. Create disorder or disruptions on school premises;
 - b. Use, threaten, or incite the use of physical force against other students, staff members, or visitors to the school;
 - c. Steal, damage, or deface the property of other students, staff members, or the district;



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- d. Engage in the sexual and/or other harassment of students or staff members;
- e. Possess or use weapons or any implement intended to harm others;
- f. Use foul, abusive, derogatory, or demeaning language, including racial and ethnic remarks;
- g. Convey information about other students or staff members known to be false;
- h. Act so recklessly as to endanger the safety of others;
- i. Procure the property of others by threat or intimidation;
- j. Enter school premises or any specific portion of the premises without permission and without authority;
- k. Vandalize school property, real or personal;
- l. Create litter on school property;
- m. Be truant from school or class;
- n. Cheat or otherwise engage in academic dishonesty;
- o. Persistently refuse to complete homework and other assignments;
- p. Engage in illegal gambling;
- q. Smoke on school property;
- r. Falsify an excuse or any school document;
- s. Set fire to or cause a fire in any way on school premises;
- t. Possess or explode a firecracker or other explosive device on school premises;
- u. Sound or cause to be sounded a false alarm for fire, bomb, or other condition or circumstance hazardous to others;
- v. Possess, use, or distribute a substance in violation of Policy No. 5530;



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- w. Join a secret society prohibited by law;
 - x. Engage in any other activity expressly prohibited by a school staff member in authority; or
 - y. Sagging or Pants Slouching is prohibited.
3. Students assigned to a school bus must obey all school rules, and
- a. Show respect for the driver at all times;
 - b. Enter and leave the bus in an orderly manner;
 - c. Ride only the bus to which they have been assigned;
 - d. Be and remain seated while the bus is in motion;
 - e. Avoid reckless and boisterous activity at all times, including during waits at pickup points;
 - f. Talk in a reasonable tone of voice and avoid loud noises;
 - g. Extend no portion of the body or other object out a bus window;
 - h. Keep aisles clear at all times;
 - i. Refrain from bringing animals or bulky, unmanageable projects onto the school bus;
 - j. Refrain from smoking, eating, and drinking on the bus; and
 - k. Possess, use, or distribute no substance in violation of Policy No. 5530.

Students shall also be suspended from school for assault upon a school staff member in accordance with the provisions of N.J.S.A. 18A:37-2.1 and 2.2.

D. Students' Rights

Students subject to the consequences of the Student Discipline/Code of Conduct Policy and Regulation shall be informed of their rights, pursuant to N.J.A.C. 6A:16-7.1(c)3.i. through vii., that include:

1. Advance notice of behaviors that will result in suspensions and expulsions that have been identified under authority of N.J.S.A. 18A:37-2;



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2. Education that supports students' development into productive citizens;
3. Attendance in safe and secure school environments;
4. Attendance at school irrespective of students' marriage, pregnancy, or parenthood;
5. Due process and appeal procedures, pursuant to N.J.A.C. 6A:3-1.3 through 1.17, N.J.A.C. 6A:4 and, where applicable, N.J.A.C. 6A:14-2.7 and 2.8, and N.J.A.C. 6A:16-7.2 through 7.5;
6. Parent notification consistent with the policies and procedures established pursuant to N.J.A.C. 6A:16-6.2(b)3 and N.J.A.C. 6A:16-7.1 through 7.8; and
7. Protections pursuant to 20 U.S.C. § 1232g, Family Educational Rights and Privacy Act; 34 CFR Part 99, Family Educational Rights and Privacy; 20 U.S.C. § 1232h, Protection of Student Rights; 34 CFR Part 98, Student Rights in Research, Experimental Programs and Testing; P.L. 104-191, Health Insurance Portability and Accountability Act; 45 CFR Part 160, General Administrative Requirements; 20 U.S.C. § 7165, Transfer of school disciplinary records; 42 CFR Part 2, Confidentiality of Alcohol and Drug Abuse Patient Records; N.J.S.A. 18A:40A-7.1, Confidentiality of certain information provided by students, exceptions; N.J.A.C. 6A:16-3.2, Confidentiality of student alcohol and other drug information; N.J.S.A. 18A:36-19, Student records, creation, maintenance and retention, security and access, regulations, non-liability; N.J.S.A. 2A:4A-60, Disclosure of juvenile information, penalties for disclosure; N.J.A.C. 6A:32-7, Student Records; N.J.A.C. 6A:14-2.9, Student records, as well as other existing Federal and State laws and rules pertaining to student protections.

E. Comprehensive Behavioral Supports

Below are behavioral supports that promote positive student development and the students' abilities to fulfill the behavioral expectations established by the Board. These behavioral supports may include, but are not limited to, the following:

1. Positive Reinforcement for Good Conduct and Academic Success

A student will be provided positive reinforcement for good conduct and academic success which may include, but are not limited to those found in Board of Education Policy 5440.



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2. Supportive Interventions and Referral Services

A student may be referred to the school's Intervention and Referral Services Team in accordance with the provisions of N.J.A.C. 6A:16-8.1 and 8.2 and Policy and Regulation 2417.

3. Remediation of Problem Behavior

The following actions may be taken to remediate problem behavior. These actions will take into account the behavior's nature, the students' developmental ages, and the students' histories of problem behaviors and performance.

a. Restitution and Restoration

- (1) A student may be required to make restitution for any loss resulting from the student's conduct; or
- (2) A student may be required, at the discretion of the school district and when appropriate, to restore to its former condition any damaged or defaced property resulting from the student's conduct.

b. Counseling

- (1) A student may be required to consult with support service staff such as the school counselors, social worker, SAC or Child Study Team members.
- (2) The support staff member will explain why the student's conduct is unacceptable to the school and damaging to the student, what the consequences of continued misconduct are likely to be, and appropriate alternative behaviors.
- (3) The support staff member may refer the student, as appropriate, for additional counseling, evaluation, intervention, treatment, or therapy. Referrals may be made to the Child Study Team, the school's Intervention and Referral Services Team, a public or private social agency, a legal agency, or any other referral service that may assist the student.



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c. Parent Conferences

- (1) Students may be required to attend a meeting with their parent and appropriate school staff members to discuss the causes of the student's behavior, possible remediation, potential disciplinary measures, and alternative conduct.

d. Alternate Educational Program

- (1) Students may be assigned to an alternate educational program as recommended by the student's counselor, social worker, SAC, classroom teacher, Child Study Team, and/or other school staff member.

4. Students with Disabilities

For students with disabilities, the remedial measures and behavioral interventions and supports shall be determined and provided pursuant to N.J.A.C. 6A:14.

F. School Responses to Violations of Behavioral Expectations

1. In accordance with the provisions of N.J.A.C. 6A:16-7.1(c)5, the Student Code of Conduct shall include a description of school responses to violations of behavioral expectations established by the Board of Education that, at a minimum are graded according to the severity of the offenses, and consider the developmental ages of the student offenders and their histories of inappropriate behavior that shall:
 - a. Include a continuum of actions designed to remediate and, where necessary or required by law, to impose sanctions;
 - b. Be consistent with other responses, pursuant to N.J.A.C. 6A:16-5.5;
 - c. Provide for equitable application of the Code of Student Conduct without regard to race; color; religion; ancestry; national origin; nationality; sex; gender; sexual orientation; gender identity or expression; marital, domestic-partnership, or civil union; mental, physical, or sensory disability; or any other distinguishing characteristic, pursuant to N.J.S.A. 10:5-1 et seq. and
 - d. Be consistent with provisions of N.J.S.A. 18A:6-1, Corporal Punishment of Students.



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G. Description of School Responses

School responses to violations of behavioral expectations are listed below:

1. Admonishment/Reprimand

- a. A school staff member in authority may admonish or reprimand a student's unacceptable conduct and warn the student that additional misconduct may warrant a more severe penalty.

2. Temporary Removal from Classroom

- a. The classroom teacher may direct the student report to the office of the administrator in charge of student discipline.
- b. The teacher will complete a form that indicates the student's name and the conduct that has caused the student's removal from the teacher's room.
- c. The administrator in charge of discipline will interview the student and determine which, if any, additional consequences shall be imposed.

3. Meeting with School Administration and Parent

- a. The student's parent may be required to attend a meeting with the Principal or designee and the student to discuss the student's conduct and to ensure the parent and the student understand school rules and expectations.

4. Deprivation of Privileges

- a. Students may be deprived privileges as disciplinary sanctions when designed to maintain the order and integrity of the school environment. These privileges may include, but are not limited to:
 - (1) Moving freely about the school building;
 - (2) Participation in co-curricular or inter/intrascholastic activities;
 - (3) Attendance at a school-related social or sports activity;
 - (4) Participation in a graduation ceremony;



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- (5) Transportation to and from school on a school bus; or
 - (6) Any other privilege the Building Principal or designee determines may be appropriate and consistent with Policy and Regulation 5600 and N.J.A.C. 6A:16-7.1 et seq.
5. Detention
- a. A student may be required to report before or after the school day to detention. This detention may be assigned by the teacher or the Principal or designee.
 - b. Transportation to detention before school or from detention after school will be the responsibility of the parent.
 - c. A student may be excused from detention only for an unavoidable commitment previously made; any such excused detention must be made up on another day.
6. Grade Adjustment
- a. A student who has cheated on a test or assignment, plagiarized material, falsified sources, refused to submit assignments, or otherwise indulged in academic dishonesty or negligence may suffer a reduced grade by virtue of the disqualified work. In no other instance may a student's grade be lowered as a direct penalty for misconduct.
7. In-school Suspension
- a. If the school operates an in-school suspension program, a student may be removed from his/her regular classes and required to report to the in-school suspension program.
 - b. In-school suspension will not be imposed without the due process procedures set forth in Policy and Regulation 5610.
8. Suspension from School
- a. A student may be denied the right to attend school for a period of time pursuant to N.J.S.A. 18A:37-2, N.J.A.C. 6A:16-7.2 and 6A:16-7.3, and Policy 5610.



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- b. Suspension from school will not be imposed without the due process procedures set forth in Policy and Regulation 5610.
- 9. Expulsion
 - a. The Board may expel a general education student from school, pursuant to N.J.S.A. 18A:37-2, N.J.A.C. 6A:16-7.4, and Policy 5620.
 - b. Expulsion is an extremely serious disciplinary measure and will not be imposed without the due process set forth in Policy and Regulation 5610 and Policy 5620.

H. Chart of Discipline

The Building Principal or designees shall have the authority to assign discipline to students and the right to impose a consequence on a student for conduct in school, away from school grounds, including on a school bus or at a school-sponsored function. This authority shall be exercised only when it is reasonably necessary for the student's physical or emotional safety, security, and well-being or for reasons relating to the safety, security, and well-being of other students, staff, or school grounds. Consequences and remediation shall be handled in accordance with Policy and Regulation 5600.

1. Disciplinary Measures

The following disciplinary measures may be applied as appropriate to the student's violation of school rules. Repeated chronic or cumulative offenses may require more aggressive interventions and consequences. *All disciplinary measures should involve parent conferences with written notification.*

- A. Classroom level interventions and consequences. If these interventions are successful, referral to the school administrator may not be necessary. At least three (3) occurrences must be documented before proceeding to the next level.

Reinforcement of appropriate behavior
Re-Teach expectations and skills
Seat Change
Guided student resolution
Written reflection about incident
Loss of Privileges (Logical connection to behavior)

Reminder and/or redirection
Warning
Teacher conference with student
In-class time out and/or take a break
Parent contact



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- B. Teachers use the following interventions based on specific behavior or when Level A responses have not been effective. Parent involvement is desired. If these interventions are successful, a referral to an administrator may not be necessary.

Confiscation of item	Supervised time-out outside of classroom
Phone call and/or letter to parent	Teacher conference with parent
Parent, student, and teacher contract	IR&S referral
Peer mediation	Conflict resolution with counselor
Mentoring	Class or Schedule Change
Parent accompany student to school or classes	Referral to Attendance Officer
	Referral to CST Case Manager

- C. Office referral and documented parent notification required.

Restorative discipline conference	Detention
Community Service	In-School Suspension (1/2 day or more)
Referral to CST/Support Staff	Behavior Progress Report
Suspension from bus	Referral to IR&S
Modification of IEP, Functional Behavior Assessment	Parent Conference with administrator and teacher

- D. Office referral and documented parent notification required

Suspension from school	Loss of bus privileges
Referral to SAC	Restricted activity
Referral to community based services	30 day suspension from activities and sports
Referral to school counselor and/or social worker CST (if appropriate)	Community Service (volunteer work as a form of restitution)

- E. Disciplinary action required - May have mandated consequences.
OFFICE REFERRAL REQUIRED - PARENT NOTIFICATION REQUIRED

Suspension for 5-10 days	Referral to SAC
Referral to BOE Hearing for removal and reassignment to an alternative educational setting	Suspension from activities /sports for up to a year

- F. Required referral for Hearing
OFFICE REFERRAL REQUIRED - PARENT NOTIFICATION REQUIRED
- Suspension for 10 days with recommendation to Board Hearing for removal from educational setting or expulsion.



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Please Note: Suspended students must be provided with educational services within 5 days of removal for disciplinary reasons. Provision must be made for students to make up academic work missed during the time of suspension.

CODE OF CONDUCT OFFENSES

Below is a Chart of Student Discipline listing school responses to violations of behavioral expectations. These behavioral expectations and school responses include, but are not limited to:

I. Offenses that Disrupt the Learning Environment

Attendance:

Unauthorized absence from class; unauthorized absence from school

May include, but not limited, unauthorized: Absence, Tardy, Cutting Classes & Departure

1st Offense: *Staff Conference with Student
Parent Notification*

2nd Offense: *Parent Conference with Disciplinarian/Administrator
In-School Suspension or Detention*

3rd Offense: *Referral to Attendance Officer for Absenteeism
Parent Conference with Disciplinarian/Attendance Officer/Administrator
Referral to School Support Services
Out of School Suspension
Referral to Community Resources
Possible School Based Administrative Hearing*

Disruptive Behavior:

Any disruptions of classroom, school, or District sponsored activity. Any disturbance or disruption that interferes with effective functioning staff, another student, a class, or another school activity. May include, but not limited to:

- Violation of classroom rules
- Profane/Vulgar words or actions
- Blatantly loud, disruptive, or offensive behavior
- Inappropriate contact and displays of affection towards another student
- Any behavior that disrupts the routine of school activities or work - District employee
- Loitering, Littering and Gambling

1st Offense: *Staff Conference with Student
Staff Conference with Parent
Restorative Practice (EOCHS only)
Referral to School Support Service Staff*



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2nd Offense: *Parent Conference with Disciplinarian/Administrator*
Detention
In-School Suspension
Loss of Privileges
Restorative Practices (EOCHS only)

3rd Offense: *Parent Conference with Disciplinarian/Administrator*
In-School or Out of School Suspensions
Restorative Practices (EOCHS only)
Referral to School Support Service Staff
School Based Administrative Hearing

Insubordination:

Verbal or nonverbal refusal to comply with established procedures and/or reasonable requests from school personnel, including refusal to identify oneself. Behaviors that disobey, undermine, or defy the lawful authority of a District employee or agent. May include, but is not limited to:

- Cheating, forgery and/or dishonesty
- Cell phone or electronic device misuse
- Safety violation
- District transportation violation
- Accomplice or conspirator
- Malicious statement, image, or website about staff or another student
- Failure to comply with given consequence
- Persistent failure to comply
- Inappropriate attire/Violation of Dress Code

1st Offense: *Staff Conference with Student*
Staff Conference with Parent
Restorative Practice (EOCHS only)
Referral to School Support Service Staff or Disciplinarian/Administrator

2nd Offense: *Parent Conference with Disciplinarian/Administrator*
Detention
In-School Suspension
Loss of Privileges
Restorative Practices (EOCHS only)

3rd Offense: *Parent Conference with Disciplinarian/Administrator*
In-School or Out of School Suspension
Loss of Privileges
Restorative Practices (EOCHS only)
Referral to Community Resources
School Based Administrative Hearing



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Offensive Materials:

To possess, view, display, including on a website, or attempt to access any material that is blatantly offensive, discriminatory, and/or inappropriate. May include, but is not limited to material that are:

- Pornographic
- Racist
- Sexually explicit
- Drug, Alcohol or Tobacco Related

1st Offense: *Staff Conference with Student*
 Staff Conference with Parent
 Restorative Practice (EOCHS only)
 Referral to School Support Service Staff or Disciplinarian/Administrator

2nd Offense: *Parent Conference with Disciplinarian/Administrator*
 Detention
 In-School Suspension
 Loss of Privileges
 Restorative Practices (EOCHS only)

3rd Offense: *Parent Conference with Disciplinarian/Administrator*
 In-School or Out of School Suspension
 Loss of Privileges
 Restorative Practices (EOCHS only)
 Referral to Community Resources
 Referral to School Based Administrative Hearing

Weapons:

Weapons includes but not limited to, all firearms, knives, dangerous instruments intended to inflict harm, components that can readily assembled into a weapon, explosive devices, and imitation firearms. For the purpose of this policy “firearm” means those items enumerated in N.J.S.A. 2C:39-1f and 18 U.S.C. 921 and Policy and Regulations 8467.

Any student who possesses, uses, or exchanges a weapon in violation of this policy shall be subject to stringent discipline, **which may include expulsion**. Any student or school employee who suspects or knows of the presence of a weapon in violation of this policy and fails to report the same shall be subject to discipline. Any person who possesses a weapon on school premises or school transportation or at a school-sponsored function shall be reported to the appropriate law enforcement agency.

Any student who is convicted or is an adjudicated delinquent for possession of a firearm or who is found to be in possession of a firearm on school property must be



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immediately removed from the regular education program and provided with an alternative program, pending a hearing before the Board of Education. Students convicted or found to be delinquent for possessing a firearm on school property, on a school bus, or at a school-sponsored function or committing a crime while possessing a firearm shall be immediately removed from the regular education program for a period of not less than one calendar year and placed in an alternative education school or program pending a hearing before the Board of Education to remove the student. **Please see Policy and Regulations 8467 for the full policy.**

Threats:

Behavior, whether written (including text message, email, or internet posting) verbal or physical that is threatening against persons, groups, events or property related to school or school activities. May include, but not limited to:

- Threat of violence
- Threatening a prank

1st Offense: **Staff conference with student**
 Restorative Practice (EOCHS only)
 Loss of Privileges
 Referral to School Support Service Staff or Disciplinarian/Administrator
 No Contact Contract
 Law Enforcement Notification

2nd Offense: **Parent conference**
 Restorative Practice (EOCHS only)
 Loss of Privileges
 Referral to School Support Service Staff or Disciplinarian/Administrator
 Detention
 Referral to Community Resources
 No Contact Contract
 Law Enforcement Notification
 In-School or Out of School Suspension

3rd Offense: **Parent conference with Disciplinarian/Administrator**
 In-School or Out of School Suspension
 Loss of Privileges
 Restorative Practices (EOCHS only)
 No Contact Contract
 Referral to Community Resources
 Law Enforcement Notification
 Referral for School Based Administrative Hearing



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Gang Related Behavior & Recruitment:

Any student found using any manner or means in representing a gang, promoting gang membership or activities, or engaging in any criminal gang activity or recruiting potential gang members.

1st Offense: *Staff Conference with student*
 Restorative Practice (EOCHS only)
 Loss of Privileges
 Referral to School Support Service Staff & Disciplinarian/Administrator
 Referral to Community Resources
 Possible Law Enforcement Notification
 Referral to School Based Administrative Hearing

2nd Offense: *Parent Conference*
 Restorative Practice (EOCHS only)
 Loss of Privileges
 In-School Suspension
 Detention
 Referral to School Service Staff & Disciplinarian/Administrator
 Referral to Community Resources
 Law Enforcement Notification
 Referral to Central Office Administrative Hearing

3rd Offense: *Parent Conference*
 Restorative Practice (EOCHS only)
 Loss of Privileges
 Out of School Suspension
 Detention
 Referral to School Support Service Staff & Disciplinarian/Administrator
 Referral to Community Resources
 Law Enforcement Notification
 Referral to Board of Education Hearing

Teen Dating Violence:

Teen Dating violence is defined as the physical, sexual, or psychological/emotional violence within a dating relationship, as well as stalking. It may occur between a current or former dating partner.

1st Offense: *Staff Conference with student*
 Parent Notification
 Restorative Practice (EOCHS only)
 Loss of Privileges
 Referral to School Support Service Staff & Disciplinarian/Administrator



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No Contact Contract
Implementation of Remediation Guidelines from Policy 5519
Referral to Community Resources
Possible Law Enforcement Notification

2nd Offense: *Parent Conference*
Restorative Practice (EOCHS only)
Loss of Privileges
Referral to School Support Service Staff & Disciplinarian/Administrator
No Contact Contract
In-School Suspension or Out-of-School Suspension
Detention
Implementation of Remediation Guidelines from Policy 5519
Referral to Community Resources
Law Enforcement Notification
Referral to School Based Administrative Hearing

3rd Offense: *Parent Conference*
Restorative Practice (EOCHS only)
Loss of Privileges
Referral to School Service Staff & Disciplinarian/Administrator
No Contact Contract
Out of School Suspension
Implementation of Remediation Guidelines from Policy 5519
Referral to Community Resources
Law Enforcement Notification
Referral to Central Office Administrative Hearing

II. Offenses Against Persons

Aggressive Behavior:

Careless, reckless, aggressive physical behavior directed toward another person that is entered into by mutual consent. May include but is not limited to:

- Hitting, Punching or Slapping
- Kicking, Tripping
- Shoving
- Attempting to Injure
- Horseplay/Play Fighting
- Mutual Combat



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1st Offense: *Parent Conference*
Restorative Practice (EOCHS only)
In-School or Out of School Suspension
Referral to Disciplinarian/Administrator
Refer to Support Service Staff for Counseling
Possible Law Enforcement Notification

2nd Offense: *Parent Conference*
Restorative Practice (EOCHS only)
Out of School Suspension
Referral to Support Service Staff for Counseling
Referral to Community Resources
Referral for School Based Administrative Hearing
Possible Law Enforcement Notification

3rd Offense: *Referral to Central Office Administrative Hearing*

Assault:

Non-mutual aggressive behavior; Attempts to cause or purposely, knowingly or RECKLESSLY causes bodily injury to another; or Negligently causes bodily injury to another with a deadly weapon; or Attempts by physical MENACE to put another in FEAR of imminent serious bodily injury. May include but not limited to:

- Sexual
- Physical
- Verbal

1st Offense: *Parent Conference*
Restorative Practice (EOCHS only)
In-School or Out of School Suspension
Referral to Disciplinarian/Administrator
Refer to Support Service Staff for counseling
Possible Law Enforcement Notification

2nd Offense: *Parent Conference*
Restorative Practice (EOCHS only)
Out of School Suspension
Law Enforcement Notification
Referral to Support Service Staff for Counseling
Referral to Community Resources
Referral for School Based Administrative Hearing

3rd Offense: *Central Office Administrative Hearing*



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Assault with Weapons:

A student who commits an assault, as defined under N.J.S.A. 2C:12-1(a)1, with a weapon, which includes, but is not limited to, items enumerated in N.J.S.A. 2C:39-1(r), except a firearm as defined by N.J.S.A. 2C:39-1(f) and 18 U.S.C. §921, upon a teacher, administrator, other school Board employee, Board of Education member, or another student on school grounds, pursuant to N.J.S.A. 18A:37-2.2 through 2.5.

A student, other than a student with a disability, who commits an assault as defined above shall be immediately **removed from the school's general education program for a period not exceeding one calendar year** and placed in an alternative education program according to the requirements of N.J.A.C. 6A:16-9. A student with a disability who commits an assault as defined above shall be immediately removed in accordance with the provisions of N.J.A.C. 6A:14 and applicable Federal regulations and shall receive a placement in accordance with N.J.A.C. 6A:14.

If a student, other than a student with a disability, is removed from the general education program pursuant to N.J.A.C. 6A:16-5.6 and this Policy, and a placement in an alternative education program is not available, the general education student shall be provided home or other out-of-school instruction, according to N.J.A.C. 6A:16-10.2, until placement is available. **Please see Policy and Regulations 5613 for the full policy.**

Harassment, Intimidation and Bullying (HIB):

Behavior, whether written (including text message, email or internet posting), verbal or physical, which serves to distress, threaten, demean, annoy, bully, intimidate, or torment another person as defined by the NJ Anti-Bullying Bill of Rights.

1st Offense: *Parent Notification*
 HIB Investigation and Referral to BOE of Investigation Results
 In-School Suspension or Out of School Suspension
 Detention
 Counseling/Education by School ABS
 Possible Law Enforcement Notification
 Possible Referral to Community Resources

2nd Offense: *Parent Notification*
 HIB Investigation and Referral to BOE of Investigation Results
 In-School Suspension or Out of School Suspension
 Counseling/ Education by School ABS
 Possible Law Enforcement Notification
 Referral to Community Resources

3rd Offense: *Parent Notification*
 HIB Investigation & Referral to BOE of Investigation Results
 Referral to School Based or Central Office Administrative Hearing



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Commission of Sexual Acts:

Consensual sexual act(s) between students on school property or school sponsored events.

1st Offense: *Parent Conference*
 In-School or Out of School Suspension
 Referral to Support Service Staff
 Referral to Community Resources

2nd Offense: *School Based Administrative Hearing*

3rd Offense: *Central Office Administrative Hearing*

III. Offenses of Property

False Alarm and False Reporting:

Any false reporting to District employee or agent. Setting off fire alarm or reporting a fire to officials without a reasonable belief that a fire exists.

1st Offense: *Parent Conference*
 In-School or Out of School Suspension or Detention
 Restorative Practices (EOCHS only)
 Restitution of cost of Damage
 Police Notification of Damage over \$100

2nd Offense: *Parent Conference*
 In-School or Out of School Suspension or Detention
 Restorative Practices (EOCHS only)
 Restitution of cost of Damage
 Police Notification of Damage over \$100
 Referral to School Based Administrative Hearing

3rd Offense: *Parent Conference*
 In-School or Out of School Suspension or Detention
 Restorative Practices (EOCHS only)
 Restitution of cost of Damage
 Police Notification of Damage over \$100
 Referral to Central Office Administrative Hearing

Fire/Chemical:

Any act, or attempted act, of fire setting. To intentionally, knowingly, or recklessly mishandle, or inappropriately use, dangerous chemicals or any behavior that could or does result in the evacuation or lockdown of a school building, district facility, or bus.



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1st Offense: *Parent Conference
In-School or Out of School Suspension or Detention
Restorative Practices (EOCHS only)
Restitution of cost of Damage
Police Notification of Damage over \$100*

2nd Offense: *Parent Conference
In-School or Out of School Suspension or Detention
Restorative Practices (EOCHS only)
Restitution of cost of Damage
Police Notification of Damage over \$100
Referral to School Based Administrative Hearing*

3rd Offense: *Parent Conference
In-School or Out of School Suspension or Detention
Restorative Practices (EOCHS only)
Restitution of cost of Damage
Police Notification of Damage over \$100
Referral to Central Office Administrative Hearing*

Property Damages:

To damage property belonging to student, staff, agent or East Orange School District

1st Offense: *Parent Conference
In-School or Out of School Suspension or Detention
Restorative Practices (EOCHS only)
Restitution of cost of Damage
Police Notification of Damage over \$100*

2nd Offense: *Parent Conference
In-School or Out of School Suspension or Detention
Restorative Practices (EOCHS only)
Restitution of cost of Damage
Police Notification of Damage over \$100
Referral to School Based Administrative Hearing*

3rd Offense: *Parent Conference
In-School or Out of School Suspension or Detention
Restorative Practices (EOCHS only)
Restitution of cost of Damage
Police Notification of Damage over \$100
Referral to Central Office Administrative Hearing*

Theft:

Theft of property belonging to student, staff, agent or East Orange School District, or to be knowingly in possession or control of stolen property.



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1st Offense: *Parent Conference*
In-School or Out of School Suspension or Detention
Restorative Practices (EOCHS only)
Restitution of cost of Theft
Police Notification of Theft over \$100

2nd Offense: *Parent Conference*
In-School or Out of School Suspension or Detention
Restorative Practices (EOCHS only)
Restitution of cost of Theft
Police Notification of Theft over \$100
Referral to School Based Administrative Hearing

3rd Offense: *Parent Conference*
In-School or Out of School Suspension or Detention
Restorative Practices (EOCHS only)
Restitution of cost of Damage
Police Notification of Damage over \$100
Referral to Central Office Administrative Hearing

Vehicle Misuse:

Using any vehicle on school grounds or at a District sponsored activity in a reckless or unsafe manner; to cause a disruption with any vehicle. Parking in an unauthorized location.

1st Offense: *Parent Conference*
Suspension or Detention
Restorative Practices (EOCHS only)
Vehicle Towing
Police Notification of Criminal Activity Involvement, if applicable

2nd Offense: *Parent Conference*
Suspension or Detention
Restorative Practices (EOCHS only)
Vehicle Towing
Police Notification of Criminal Activity Involvement, if applicable
Referral to School Based Administrative Hearing

3rd Offense: *Parent Conference*
Suspension or Detention
Restorative Practices (EOCHS only)
Vehicle Towing
Police Notification of Criminal Activity Involvement, if applicable
Referral to Central Office Administrative Hearing



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Criminal/Student Trespass:

Entering any District property or facility without proper authority; including during suspension or expulsion period. Trespassing is when a student knowingly or unknowingly is an East Orange School District are without legitimate purpose.

1st Offense: *Parent Conference*
Restorative Practices (EOCHS only)
Referral to School/Community Resources

2nd Offense: *Parent Conference*
In or Out of School Suspension
Restorative Practices (EOCHS only)
Referral to School Community Resources
Police Notification
Referral to School Based Administrative Hearing

3rd Offense: *Parent Conference*
Police Notification
Out of School Suspension
Referral of Central Office Administrative Hearing

Bomb Threat:

Possessing any device or substances with the ability or potential to explode in such a manner as to cause physical harm or alarm. The presence of such articles in a student's locker, automobile, purse, book bag, or similar container is considered to be possession by that student.

1st Offense: *Parent Conference with Building Administrator*
Out of School Suspension
Referral to School/Community Support Services
Restorative Practices (EOCHS)
Police Notification

2nd Offense: *Parent Conference*
Out of School Suspension
Referral to Central Office Administrative Hearing
Police Notification

3rd Offense: *Parent Conference*
Out of School Suspension
Police Notification
Referral to Central Office Administrative Hearing

IV. Offenses Concerning Computer Misuse, Electronic, Devices and Accessories *Unauthorized (no consent by staff or agent) use of production of and transmission of* **Unauthorized Use of Electronic Devices:**



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Unauthorized Performances of the following:

- Recording(s)
- Picture(s)
- Texting
- Emailing
- Downloading
- Uploading
- Videoing
- Social Media
- Charging Devices

1st Offense: *Use of the network only under direct supervision
Suspension of network privileges
Revocation of network privileges
Suspension of computer privileges*

2nd Offense: *Use of the network only under direct supervision
Suspension of network privileges
Revocation of network privileges
Suspension of computer privileges
Suspension from school*

3rd Offense: *Use of the network only under direct supervision
Suspension of network privileges
Revocation of network privileges
Suspension of computer privileges
Suspension from school
Expulsion from school
Legal action and Prosecution by the Authorities*

Computer Misuse:

Unauthorized of school computers and/or electronic devices and Wi-Fi as per East Orange Policy 5751 and 2361

1st Offense: *Use of the network only under direct supervision
Suspension of network privileges
Revocation of network privileges
Suspension of computer privileges*

2nd Offense: *Use of the network only under direct supervision
Suspension of network privileges
Revocation of network privileges
Suspension of computer privileges
Suspension from school*



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3rd Offense: *Use of the network only under direct supervision*
 Suspension of network privileges
 Revocation of network privileges
 Suspension of computer privileges
 Suspension from school
 Expulsion from school
 Legal action and Prosecution by the Authorities

V. Tobacco, Alcohol and Drugs

Distribution, Possession of Prescription OTC, E-Cigarettes, Pipes and Smoking Devices:

Possession, selling, buying, distributing, being under the influence of, or otherwise using alcohol; illegal or any unauthorized drugs as defined by but not necessarily limited to the Title 24 Controlled Dangerous Substances, NJS 24:21-1 to 45:1-32; includes look-alikes being represented as a controlled substance, and/or misuse of prescription or non-prescription drugs. Possessing any drug paraphernalia. May include, but is not limited to:

- Alcohol
- Illegal Drugs
- Prescription or OTC
- Pipes/Smoking Devices
- E-Cigarettes

1st Offense: *Parent Conference with Administrator and SAC*
 Referral to SAC
 Referral for Substance Abuse Testing by SAC
 Out of School Suspension
 School and/or Community Intervention based on Test Results

2nd Offense: *Parent Conference with Administrator and SAC*
 Referral to SAC
 Referral for Substance Abuse Testing by SAC
 Out of School Suspension
 School and/or Community Intervention based on Test Results
 Referral for School Based Administrative Hearing

3rd Offense: *Parent Conference*
 Referral to SAC
 Referral for Substance Abuse Testing by SAC
 Out of School Suspension
 School and/or Community Intervention based on Test Results
 Referral for Central Office Administrative Hearing



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2. The school responses to violations of behavioral expectations that are subject to student discipline including suspension or expulsion pursuant to N.J.S.A. 18A:37-2 outlined in a Chart of Student Discipline shall be consistent with the Board's policies and regulations/procedures on attendance, pursuant to N.J.A.C. 6A:16-7.6 and harassment, intimidation, and bullying, pursuant to N.J.A.C. 6A:16-7.7.
 3. The Principal or designee will maintain a list of community-based health and social service provider agencies available to support a student and a student's family, as appropriate, and a list of legal resources available to serve the community.
 4. The Board of Education may deny participation in extra-curricular activities, school functions, sports, graduation exercises, or other privileges as disciplinary sanctions when designed to maintain the order and integrity of the school environment.
 5. Nothing in Policy and Regulation 5600 shall prevent the school administration from imposing a consequence for unacceptable student conduct not listed or included in a Chart of Student Discipline.
- I. Student Conduct Away from School Grounds
1. The Building Principal or designee has the right to impose a consequence on a student for conduct away from school grounds that is consistent with the Board's Code of Student Conduct, pursuant to N.J.A.C. 6A:16-7.1.
 - a. This authority shall be exercised only when it is reasonably necessary for the student's physical or emotional safety, security, and well-being or for reasons relating to the safety, security, and well-being of other students, staff, or school grounds, pursuant to N.J.S.A. 18A:25-2 and 18A:37-2.
 - b. This authority shall be exercised only when the conduct that is the subject of the proposed consequence materially and substantially interferes with the requirements of appropriate discipline in the operation of the school.
 - c. Consequences for conduct away from school grounds shall be handled in accordance with the Board approved Code of Student Conduct, pursuant to N.J.A.C. 6A:16-7.1, Policy and Regulation 5600, and as appropriate, in accordance with N.J.A.C. 6A:16-7-2, 7.3, or 7.4.



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2. School authorities shall respond to harassment, intimidation, or bullying that occurs off school grounds, pursuant to N.J.S.A. 18A:37-14 and 15.3 and N.J.A.C. 6A:16-1.3, 7.1, and 7.7.

J. School Bus Conduct

Violations of the rules regarding student conduct on school buses will be handled as follows:

1. The bus driver will report unacceptable conduct to the Principal of the school in which the student is enrolled by submission of a completed written report that includes the name of the student, the school, and the student's conduct.
2. The Principal or designee will investigate the matter, which may include meeting with the bus driver, bus aide, other students on the school bus, and the student who was reported by the bus driver.
3. The parent will be notified of the student's reported conduct.
4. The Principal or designee will make a determination if the student violated behavioral expectations and the discipline to be administered in accordance with the Code of Student Conduct.
5. If it is determined the misconduct is severe, the student may be suspended from the bus pending a conference with the parent.

K. Students with Disabilities

For students with disabilities, subject to Individualized Education Programs in accordance with 20 U.S.C. § 1400 et seq., the Individuals with Disabilities Educational Improvement Act, N.J.A.C 6A:14, and accommodation plans under 29 U.S.C. §§ 794 and 705(20), student discipline and the Code of Student Conduct shall be implemented in accordance with the components of the applicable plans.

L. Records

1. Instances of student discipline will be recorded in the student's file in strict compliance with N.J.A.C. 6A:32-7.1 et seq. and Policy and Regulation 8330.



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2. When a student transfers to a public school district from another public school district, all information in the student's record related to disciplinary actions taken against the student by the school district and any information the school district has obtained pursuant to N.J.S.A. 2A:4A-60, Disclosure of Juvenile Information; Penalties for Disclosure, shall be provided to the receiving public school district, in accordance with the provisions of N.J.S.A. 18A:36-19(a), and N.J.A.C. 6A:32-7.5.
 - a. The record shall be provided within two weeks of the date that the student enrolls in the receiving district.
 - b. Written consent of the parent or adult student shall not be required as a condition of the record transfer; however, written notice of the transfer shall be provided to the parent or the adult student.
3. When a student transfers to a private school, which includes all sectarian or nonsectarian, nonprofit, institutional day, or residential schools that provide education for students placed by their parents and that are controlled by other than public authority, all student disciplinary records with respect to suspensions or expulsions, shall be provided by the public school district of residence to the private school upon written request from the private school, in the same manner the records would be provided to a public school, pursuant to 20 U.S.C. § 6301, Title IV § 4155 of the Elementary and Secondary Education Act.
4. The Board shall not use a student's past offenses on record to discriminate against the student.
5. All student disciplinary records pursuant to N.J.A.C. 6A:16-7 shall conform to the requirements set forth in N.J.A.C. 6A:16-7.8(d).

M. Annual Review

The Superintendent will designate a school staff member to coordinate an annual review and update of Policy and Regulation 5600. The Superintendent's designee will:

1. Compile an annual summary report of violations of the student behavioral expectations and the associated school responses to the violations in the Student Discipline/Code of Conduct Policy and Regulation.



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2. Convene a Student Discipline/Code of Conduct Committee comprised of parents, students, and community members that represent the composition of the district's schools and community to review the annual summary report and to develop recommendations, if any, to improve and update the Student Discipline/Code of Conduct Policy and Regulation.
3. The Superintendent's designee shall submit the Committee's recommendations, if any, to improve or update the Student Discipline/Code of Conduct Policy and Regulation.
4. The Superintendent will review the Committee's report with school administrators and will determine if the Student Discipline/Code of Conduct Policy and Regulation should be updated.
5. The Superintendent will recommend to the Board revisions to the Student Discipline/Code of Conduct Policy, if needed.

N. Policy and Regulation Publication and Distribution

The Student Discipline/Code of Conduct Policy and Regulation 5600, including the Chart of Student Discipline shall be disseminated annually to all school staff, students, and parents. These documents may be disseminated in handbooks, electronically, or in hard copy form. Principals will ensure these documents are made available to all students on or before the first day of each school year and to transferring students on the first day of their enrollment in this district.

Issued: 12 January 2010
Issued: 13 September 2011
Adopted: 8 May 2012
Adopted: 10 September 2013
Adopted: 11 November 2014
Adopted: 13 October 2015



5611 **REMOVAL OF STUDENTS FOR FIREARMS OFFENSES**

The Board of Education is committed to providing a safe and secure school environment to all students attending the public schools. To provide this environment, the Board of Education will implement policies and procedures regarding student offenses involving firearms, as defined in N.J.S.A. 2C:39-1(f) and 18 U.S.C. §921, pursuant to The Zero Tolerance For Guns Act, N.J.S.A. 18A:37-7 through N.J.S.A. 37-12.

Regulation and Policy 5611 shall apply to a student who is convicted or adjudicated delinquent for possession of a firearm on school grounds, convicted or adjudicated delinquent for committing a crime while in possession of a firearm on school grounds, or found knowingly in possession of a firearm on any school grounds. A student, other than a student with disability, convicted or adjudicated delinquent for these firearm offenses shall be immediately removed from the school's general education program for a period of not less than one calendar year and placed in an alternative education program according to the requirements of N.J.A.C. 6:16-9. A student with a disability convicted or adjudicated delinquent for these firearm offenses shall be immediately removed in accordance with the provisions of N.J.A.C. 6A:14 and applicable Federal regulations and shall receive a placement in accordance with N.J.A.C. 6A:14.

The Principal or designee shall remove the student in accordance with the requirements outlined in N.J.A.C. 6A:16-5.5(d), which includes notifying the appropriate law enforcement agency of a possible violation of the New Jersey Code of Criminal Justice.

If it is found that the removed student did not commit these firearm offenses, the student shall be immediately returned to the program from which he or she was removed.

The Superintendent shall make the determination on whether the general education student removed in accordance with the requirements of N.J.A.C. 6A:16-5.5 and this Policy is prepared to return to the general education program or will remain in an alternate education program, pursuant to N.J.A.C. 6A:16-9, or receive home or other out-of-school instruction, pursuant to N.J.A.C. 6A:16-10 based on the criteria outlined in N.J.A.C. 6A:16-5.5(i).

If a student, other than a student with a disability, is removed from the general education program pursuant to N.J.A.C. 6A:16-5.5 and this Policy, and a placement in an alternative education program is not available, the general education student shall be provided home or other out-of-school instruction according to N.J.A.C. 6A:16-10.2 until placement is available.



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The Superintendent of Schools biannually shall submit to the Commissioner of Education a report on each incident under N.J.A.C.6A:16-5.5 utilizing the Electronic Violence and Vandalism Reporting System pursuant to N.J.A.C.6A:16-5.3(d)1.

This Policy and Regulation 5611, implementing the requirements of N.J.A.C.6A:16-5.5; shall be annually disseminated to all school staff, students and parents.

N.J.S.A. 18A:37-1 et seq.

N.J.A.C. 6A:14-2.8 et seq.; 6A:16-5.5 through 6A:16-9 et seq.

N.J.A.C. 6A:7.1 et seq.; 6A:16-8.1; 6A:16-9.1 et. seq. 6A:16-10.2

Adopted: 12 January 2010

Adopted: 14 October 2014



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M

R 5611 **REMOVAL OF STUDENTS FOR FIREARMS OFFENSES**

A. Definitions

“Removal” means the exclusion of a student from the regular education program in the school in which the student was assigned and assigning the student to an alternative education school or program for at least one calendar year, following a proper hearing conducted by the Board of Education.

“Suspension” means a temporary exclusion from school, following due process procedures as outlined in State law and administrative code.

“Expulsion” means a permanent exclusion from school which denies a student the free, thorough, and efficient public education provided by the public school district in which the student resides, based on specific conditions and following required due process procedures as outlined in State law and administrative code, including a hearing conducted by the Board of Education.

“School grounds” means and includes land, portions of land, structures, buildings, and vehicles, when used for the provision of academic or extracurricular programs sponsored by the school district or community provider and structures that support these buildings, such as school district wastewater treatment facilities, generating facilities, and other central services facilities including, but not limited to, kitchens and maintenance shops. “School grounds” also includes athletic stadiums; swimming pools; any associated structures or related equipment tied to such facilities including, but not limited to, grandstands; greenhouses; garages; facilities used for non-instructional or non-educational purposes; and any structure, building, or facility used solely for school administration. School grounds also includes other facilities as defined in N.J.A.C. 6A:26-1.2, playgrounds, and recreational places owned by local municipalities, private entities, or other individuals during those times when the school district has exclusive use of a portion of such land.

B. Removal of Students for Firearm Offenses

1. Pursuant to the provisions of N.J.A.C. 6A:16-5.5, any student, other than a student with a disability, committing the following offenses shall be immediately removed from the school’s general education program for a period of not less than one calendar year:
 - a. Convicted or adjudicated delinquent for possession of a firearm on school grounds;



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- b. Convicted or adjudicated delinquent for committing a crime while in possession of a firearm on school grounds; and
 - c. Found knowingly in possession of a firearm on school grounds.
 2. The Superintendent may modify, on a case-by-case basis, the removal of a general education student.
 - a. The Superintendent shall develop and maintain a written record of case-by-case modifications of the removal requirement of N.J.A.C. 6A:16-5.5(b), which shall be made available to the Commissioner of Education upon request.
 3. Nothing in N.J.A.C. 6A:16-5.5 or this Policy and Regulation shall be construed to prohibit the expulsion of a general education student.
 4. The Board shall immediately remove students with disabilities for offenses involving firearms in accordance with N.J.A.C. 6A:14 and applicable Federal regulations.
- C. Procedures - Removal of Students for Firearm Offenses
 1. The Principal shall:
 - a. Remove a student as set forth in B. above;
 - b. Isolate the student and place him or her under the supervision of school staff until the student's parent or a law enforcement official takes custody of the student;
 - c. Immediately report to the Superintendent the removal of the student;
 - d. Notify the appropriate law enforcement agency of a possible violation of the New Jersey Code of Criminal Justice; and
 - e. Notify the student's parent of the following information:
 - (1) The removal action;
 - (2) The law enforcement notification;
 - (3) The change of custody, if it occurs; and



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- (4) A general education student's due process rights, as set forth in N.J.A.C. 6A:16-7.2 through 7.6, or the due process rights of a student with a disability, as set forth in N.J.A.C. 6A:14-2.7 and 2.8 and N.J.A.C. 6A:16-7.2 through 7.5.
 2. A student, other than a student with a disability, removed from the general education program pursuant N.J.A.C. 6A:16-5.5 shall be placed in an alternative education program, according to the requirements of N.J.A.C. 6A:16-9.
 - a. If placement in an alternative education program is not available, the general education student shall be provided home or other out-of-school instruction, according to N.J.A.C. 6A:16-10, until placement is available.
 3. A student with a disability removed pursuant to B. above shall receive a placement in accordance with N.J.A.C. 6A:14.
 4. A student, other than a student with a disability, removed pursuant to B. above shall be entitled to a hearing before the Board of Education in accordance with N.J.A.C. 6A:16-7.3 through 7.5.
 5. If it is found that the removed student did not commit the offenses in B. above, the student shall be immediately returned to the program from which he or she was removed.
- D. Return to General Education Program
 1. The Superintendent shall make the final determination on whether the general education student is prepared to return to the general education program, or will remain in an alternative education program, pursuant to N.J.A.C. 6A:16-9, or receive home or other out-of-school instruction, pursuant to N.J.A.C. 6A:16-10, based on the following criteria:
 - a. The nature and severity of the offense;
 - b. The Board's removal decision;
 - c. The results of relevant testing, assessment, or evaluation of the student;
and
 - d. The recommendation of the Principal or Director of the alternative education program or home or other out-of-school instruction program in which the student has been placed.



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E. Exception

1. The provisions of N.J.A.C. 6A:16-5.5 shall not apply to a firearm that is lawfully stored in a locked vehicle on school grounds, or when it is for activities approved and authorized by the Board of Education, as long as the Board adopts appropriate safeguards to ensure student safety.
 - a. All students shall obtain written authorization from the Superintendent to possess a firearm stored inside a locked vehicle on school grounds or used for participation in a school-sponsored function.
 - (1) The Superintendent shall not provide authorization to a student who has been convicted or adjudicated delinquent for possession of a firearm or for a crime involving the use of a firearm.

Issued: 12 January 2010
Issued: 14 October 2014



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School Visitors

9150 SCHOOL VISITORS

The Board of Education invites parent(s) or legal guardian(s) and all citizens to visit the school throughout the school year. Citizens who wish to visit a classroom while school is in session must call the Building Principal in advance to arrange an appointment for this purpose. All visitors must register in the Principal's office.

A "visitor" is anyone other than a student enrolled in or a staff member employed in the particular school. Visitors may not consult with the teaching staff or students during class time without the Principal's permission.

Students from other schools must have a note from the parent(s) or legal guardian(s) and from the Building Principal or guidance counselor.

All visitors must obey no smoking regulations and any other regulations designed to prevent interruptions of the educational process.

When the parental rights of a parent have been terminated by a court of appropriate jurisdiction, the legal guardian must inform the school so that the administration may apply appropriate regulations. The Principal shall seek confirmation of legal custodianship where necessary.

No one may visit the school unscheduled during school hours for the purpose of recommending or exhibiting books, maps, etc., to staff. No person shall be allowed to deliver any address or lecture on any subject unless authorized by the Superintendent or designee.

All visitors to the schools must obey regulations prohibiting smoking and any other regulations designed to ensure orderly operation of the school. All persons violating this policy shall be considered "disorderly persons" and subject to appropriate action.

N.J.S.A. 2C:18-3

N.J.S.A. 18A:17-42; 18A:20-1; 18A:20-34

Adopted: 14 January 2009



Policy/Regulations

East Orange Board of Education

COMMUNITY - REGULATION

R 9150/page 1 of 1

School Visitors

R 9150 SCHOOL VISITORS

A. Visitors defined

Many visitors may normally be expected to visit a school during the school day. These visitors may include parent(s) or legal guardian(s) of students, representatives of the parent-teacher association, interested citizens, invited speakers, central staff personnel, maintenance and repair personnel, salesmen, representatives of the news media, students not now enrolled in the school and others.

B. Procedure for visitors

Since the Principal is responsible for all persons in a school building, visitors must report first to the school office.

1. Employees of the school district (including directors, supervisors, coordinators, maintenance personnel and others) are to advise the school Principal that they are in the building.
2. A visitor not employed in the East Orange Public Schools must report to the school office and receive permission to be in the school building. He/she shall be issued a visitors permit which specifically designates his/her time of arrival and destination. He/she may visit classrooms or other areas of the school building only with the approval of the Principal.

C. Supervision of visitors

Any person on school property who has not registered with the school office and there from received permission to be in the school building shall be illegally on school property. Such person is to be asked to:

1. Identify himself/herself properly, or;
2. Leave the school grounds.

If the visitor refuses to leave the school building or creates any disturbance, the Principal has the authority to request aid of the East Orange Police Department.

Issued: 14 January 2009



9151 CIVILITY POLICY

Members of the East Orange School District staff will treat parents and other members of the public with respect and expect the same in return. The District must keep schools and administrative offices free from disruptions and prevent unauthorized persons from entering school/district grounds.

Accordingly, this policy promotes mutual respect, civility, and orderly conduct among district employees, parents, and the public. We do not intend this policy to drive any person of his or her right to freedom of expression. Rather, we seek to maintain, to the extent possible and reasonable, a safe harassment-free-work-place for our students and staff. In the interest of presenting teachers and other employees as positive role models, we encourage positive communication and discourage volatile, hostile, or aggressive actions. East Orange School District seeks public cooperation with this endeavor.

A. Disruptive Individual Must Leave School Grounds.

Any individual who disrupts or threatens to disrupt school/office operations, threatens the health and safety of students or staff, and willfully causes property damage, uses loud and/or offensive language that could provoke unauthorized entry on school district property will be directed to leave school or school district property promptly by the school's principal or other administrative designee.

B. Directions to Staff in Dealing with Abusive Individual.

If any member of the public uses obscenities or speaks in a demeaning, loud, insulting, and/or demeaning manner, the administrator or employee to whom the remarks are directed will calmly and politely warn the speaker to communicate civilly. If the abusive individual does not stop the behavior, the district employee will orally notify the abusing individual that the meeting or conference, or telephone conversation is terminated; and, if the meeting or conference is on district premises, the employee shall direct the abusive individual to leave promptly.

C. Provide Policy and Report Incident

When a staff member determines that a member of the public is in the process of violating the provisions of this policy, the staff member shall provide a written copy of this policy at the time of occurrence. The staff member will then immediately notify his or her supervisor and provide a written report of the incident.



Policy/Regulations

East Orange Board of Education

COMMUNITY - POLICY

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Civility Policy

D. Inappropriate Staff Conduct

Inappropriate Staff Conduct will be addressed according to the process and procedures outlined in the following policies and regulations:

3281 – Teaching Staff Members - Inappropriate Staff Conduct

4281 – Support Staff Members - Inappropriate Staff Conduct

If a person refuses to leave after warned or comes back onto school grounds, a school administrator or supervisor should contact the East Orange Police Department. The District will take the necessary steps to prosecute any disruptive visitors.

Approved: 13 May 2014



Policy/Regulations

East Orange Board of Education

COMMUNITY - POLICY

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Public Attendance at School Events

9160 PUBLIC ATTENDANCE AT SCHOOL EVENTS

The Board of Education welcomes the attendance of members of the community at athletic and other public events held by the schools of the district and acknowledges its duty to maintain order and preserve the facilities of the district during the conduct of such events.

The Board may bar the attendance of any person at a school event whose conduct constitutes a disruption. The Board prohibits the possession and consumption of alcoholic beverages at any function sponsored by the district, and, further, prohibits wagering on school premises.

Adopted: 14 January 2009



Policy/Regulations

East Orange Board of Education

COMMUNITY - POLICY
9260/page 1 of 1
Parental Liability for Vandalism

9260 PARENTAL LIABILITY FOR VANDALISM

The school property held in trust by this Board of Education represents a substantial investment of the taxpayers of the school district; liability for the willful and malicious destruction of that property should be borne by those directly and indirectly responsible.

The Board further believes that parent(s) or legal guardian(s) are ultimately responsible for the supervision and discipline of students and that the knowledge that they are vicariously liable for the acts of their children and wards will encourage parent(s) or legal guardian(s) to exercise that responsibility more vigorously.

Where any property, real or personal, owned by this Board has been willfully and maliciously damaged by any minor, whether or not the person is enrolled in this district, the Board shall bring civil action against the parent(s) or legal guardian(s) having legal custody and control of the person at the time the damage was caused, for the full amount of the damage.

N.J.S.A. 18A:37-3

Adopted: 14 January 2009



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East Orange Board of Education

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9000 COMMUNITY

Number **Title** **Approved**

9100	Public Relations	14 Jan. 2009
9120	Public Relations Program	14 Jan. 2009
9120R	Public Relations Program	14 Jan. 2009
9125	School District Cable Television Channel	14 Jan. 2009
9130	Public Complaints and Grievances	14 Jan. 2009
9130R	Public Complaints and Grievances	14 Jan. 2009
9140	Citizens Advisory Committees	14 Jan. 2009
9140R	Citizens Advisory Committees	14 Jan. 2009
9150	School Visitors	14 Jan. 2009
9150R	School Visitors	14 Jan. 2009
9151	Civility Policy	13 May 2014
9160	Public Attendance at School Events	14 Jan. 2009
9161	Crowd Control	14 Jan. 2009
9161R	Crowd Control	14 Jan. 2009
9180	School Volunteers	14 Jan. 2009
9180R	School Volunteers	14 Jan. 2009
9181	Volunteer Athletic Coaches	9 Feb. 2016
9190	Community Organizations	14 Jan. 2009
9190R	Community Organizations	14 Jan. 2009
9191	Booster Clubs	14 Jan. 2009
9200	Cooperation Between Parents and School	14 Jan. 2009
9210	Parent Organizations	10 Sept. 2013
9230	Parental Responsibilities	14 Jan. 2009
9240	Rights of Parents	14 Jan. 2009
9260	Parental Liability for Vandalism	14 Jan. 2009
9270	Home Schooling and Equivalent Education	8 May 2012
9270R	Home Schooling and Equivalent Education	14 Jan. 2009
9280	Parent Conferences	14 Jan. 2009
9310	Cooperation with Municipal Agencies	14 Jan. 2009



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<u>Number</u>	<u>Title</u>	<u>Approved</u>
9320	Cooperation with Law Enforcement Agencies	14 Jan. 2009
9320R	Cooperation with Law Enforcement Agencies	14 Jan. 2009
9323	Notification of Juvenile Offender Case Disposition	14 Jan. 2009
9324	Sex Offender Registration and Notification	14 Jan. 2009
9324R	Sex Offender Registration and Notification	14 Jan. 2009
9340	Cooperation with Public Library	14 Jan. 2009
9400	News Media Relations	14 Jan. 2009
9500	Cooperation With Educational Agencies	14 Jan. 2009
9541	Student Teachers/Interns	20 Sept. 2016
9550	Educational Research Projects	14 Jan. 2009
9560	Administration of School Surveys	14 Jan. 2009
9700	Special Interest Groups	14 Sept. 2010
9713	Recruitment by Special Interest Groups	14 Jan. 2009
9720	Solicitations by Vendors	14 Jan. 2009



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East Orange Board of Education

COMMUNITY - POLICY
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School Visitors

9150 SCHOOL VISITORS

The Board of Education invites parent(s) or legal guardian(s) and all citizens to visit the school throughout the school year. Citizens who wish to visit a classroom while school is in session must call the Building Principal in advance to arrange an appointment for this purpose. All visitors must register in the Principal's office.

A "visitor" is anyone other than a student enrolled in or a staff member employed in the particular school. Visitors may not consult with the teaching staff or students during class time without the Principal's permission.

Students from other schools must have a note from the parent(s) or legal guardian(s) and from the Building Principal or guidance counselor.

All visitors must obey no smoking regulations and any other regulations designed to prevent interruptions of the educational process.

When the parental rights of a parent have been terminated by a court of appropriate jurisdiction, the legal guardian must inform the school so that the administration may apply appropriate regulations. The Principal shall seek confirmation of legal custodianship where necessary.

No one may visit the school unscheduled during school hours for the purpose of recommending or exhibiting books, maps, etc., to staff. No person shall be allowed to deliver any address or lecture on any subject unless authorized by the Superintendent or designee.

All visitors to the schools must obey regulations prohibiting smoking and any other regulations designed to ensure orderly operation of the school. All persons violating this policy shall be considered "disorderly persons" and subject to appropriate action.

N.J.S.A. 2C:18-3

N.J.S.A. 18A:17-42; 18A:20-1; 18A:20-34

Adopted: 14 January 2009



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East Orange Board of Education

COMMUNITY - REGULATION

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School Visitors

R 9150 SCHOOL VISITORS

A. Visitors defined

Many visitors may normally be expected to visit a school during the school day. These visitors may include parent(s) or legal guardian(s) of students, representatives of the parent-teacher association, interested citizens, invited speakers, central staff personnel, maintenance and repair personnel, salesmen, representatives of the news media, students not now enrolled in the school and others.

B. Procedure for visitors

Since the Principal is responsible for all persons in a school building, visitors must report first to the school office.

1. Employees of the school district (including directors, supervisors, coordinators, maintenance personnel and others) are to advise the school Principal that they are in the building.
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C. Supervision of visitors

Any person on school property who has not registered with the school office and there from received permission to be in the school building shall be illegally on school property. Such person is to be asked to:

1. Identify himself/herself properly, or;
2. Leave the school grounds.

If the visitor refuses to leave the school building or creates any disturbance, the Principal has the authority to request aid of the East Orange Police Department.

Issued: 14 January 2009



9151 CIVILITY POLICY

Members of the East Orange School District staff will treat parents and other members of the public with respect and expect the same in return. The District must keep schools and administrative offices free from disruptions and prevent unauthorized persons from entering school/district grounds.

Accordingly, this policy promotes mutual respect, civility, and orderly conduct among district employees, parents, and the public. We do not intend this policy to drive any person of his or her right to freedom of expression. Rather, we seek to maintain, to the extent possible and reasonable, a safe harassment-free-work-place for our students and staff. In the interest of presenting teachers and other employees as positive role models, we encourage positive communication and discourage volatile, hostile, or aggressive actions. East Orange School District seeks public cooperation with this endeavor.

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Any individual who disrupts or threatens to disrupt school/office operations, threatens the health and safety of students or staff, and willfully causes property damage, uses loud and/or offensive language that could provoke unauthorized entry on school district property will be directed to leave school or school district property promptly by the school's principal or other administrative designee.

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If any member of the public uses obscenities or speaks in a demeaning, loud, insulting, and/or demeaning manner, the administrator or employee to whom the remarks are directed will calmly and politely warn the speaker to communicate civilly. If the abusive individual does not stop the behavior, the district employee will orally notify the abusing individual that the meeting or conference, or telephone conversation is terminated; and, if the meeting or conference is on district premises, the employee shall direct the abusive individual to leave promptly.

C. Provide Policy and Report Incident

When a staff member determines that a member of the public is in the process of violating the provisions of this policy, the staff member shall provide a written copy of this policy at the time of occurrence. The staff member will then immediately notify his or her supervisor and provide a written report of the incident.



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East Orange Board of Education

COMMUNITY - POLICY

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Civility Policy

D. Inappropriate Staff Conduct

Inappropriate Staff Conduct will be addressed according to the process and procedures outlined in the following policies and regulations:

3281 – Teaching Staff Members - Inappropriate Staff Conduct

4281 – Support Staff Members - Inappropriate Staff Conduct

If a person refuses to leave after warned or comes back onto school grounds, a school administrator or supervisor should contact the East Orange Police Department. The District will take the necessary steps to prosecute any disruptive visitors.

Approved: 13 May 2014



Policy/Regulations

East Orange Board of Education

COMMUNITY - POLICY

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Public Attendance at School Events

9160 PUBLIC ATTENDANCE AT SCHOOL EVENTS

The Board of Education welcomes the attendance of members of the community at athletic and other public events held by the schools of the district and acknowledges its duty to maintain order and preserve the facilities of the district during the conduct of such events.

The Board may bar the attendance of any person at a school event whose conduct constitutes a disruption. The Board prohibits the possession and consumption of alcoholic beverages at any function sponsored by the district, and, further, prohibits wagering on school premises.

Adopted: 14 January 2009



Policy/Regulations

East Orange Board of Education

COMMUNITY - POLICY
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Parental Liability for Vandalism

9260 PARENTAL LIABILITY FOR VANDALISM

The school property held in trust by this Board of Education represents a substantial investment of the taxpayers of the school district; liability for the willful and malicious destruction of that property should be borne by those directly and indirectly responsible.

The Board further believes that parent(s) or legal guardian(s) are ultimately responsible for the supervision and discipline of students and that the knowledge that they are vicariously liable for the acts of their children and wards will encourage parent(s) or legal guardian(s) to exercise that responsibility more vigorously.

Where any property, real or personal, owned by this Board has been willfully and maliciously damaged by any minor, whether or not the person is enrolled in this district, the Board shall bring civil action against the parent(s) or legal guardian(s) having legal custody and control of the person at the time the damage was caused, for the full amount of the damage.

N.J.S.A. 18A:37-3

Adopted: 14 January 2009



Policy/Regulations

East Orange Board of Education

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8467 WEAPONS

The Board of Education prohibits the possession, use, or exchange of any weapon in any school building, on school grounds, at any school-sponsored event, and on school sanctioned transportation except as the possession and use of a weapon is authorized by law and required in the performance of the possessor's duty.

For the purpose of this policy, "weapon" means anything readily capable of lethal use or of inflicting serious bodily injury. "Weapon" includes, but is not limited to, all firearms, knives, dangerous instruments intended to inflict harm, components that can be readily assembled into a weapon, explosive devices, and imitation firearms. For the purposes of this policy "firearm" means those items enumerated in N.J.S.A. 2C:39-1f and 18 U.S.C. 921.

Any pupil or school employee who has reasonable grounds to suspect the presence of a weapon prohibited by this policy shall immediately report his/her suspicion to the Building Principal and/or designee and/or immediate supervisor. The Building Principal and/or designee and/or immediate supervisor shall conduct an appropriate search in accordance with Policy No. 5770 and confiscate any weapon discovered in the course of the search. He/she shall, if appropriate and feasible, summon the aid of law enforcement officers in the conduct of the search. Any school employee who confirms the presence of a weapon under circumstances that place persons at serious risk may confiscate the weapon immediately and may use such force as is reasonable and necessary to obtain possession.

Unless the weapon has been taken into custody by a law enforcement officer, the Building Principal and/or designee and/or immediate supervisor shall immediately store any confiscated weapon in a securely locked box or container and report the presence of the weapon to the Superintendent. The Superintendent shall promptly notify, by telephone call and by letter, the Chief of Police of East Orange that a weapon is present on school premises; the notice shall request removal of the weapon by an authorized law enforcement officer. The Superintendent shall obtain and file a receipt for any weapon removed by a law enforcement officer.

Any pupil who possesses, uses, or exchanges a weapon in violation of this policy shall be subject to stringent discipline, which may include expulsion. Any pupil or school employee who suspects or knows of the presence of a weapon in violation of this policy and fails to report the same shall be subject to discipline. Any person who possesses a weapon on school premises or school transportation or at a school-sponsored function shall be reported to the appropriate law enforcement agency.



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Weapons

Any pupil who is convicted or is an adjudicated delinquent for possession of a firearm or who is found to be in possession of a firearm on school property must be immediately removed from the regular education program and provided with an alternative program, pending a hearing before the Board of Education. Pupils convicted or found to be delinquent for possessing a firearm on school property, on a school bus, or at a school-sponsored function or committing a crime while possessing a firearm shall be immediately removed from the regular education program for a period of not less than one calendar year and placed in an alternative education school or program pending a hearing before the Board of Education to remove the pupil. (Chapters 127 and 128 of 1995, The Zero Tolerance for Guns Act)

Any pupil who commits an assault upon members of the school community with a weapon other than a firearm on school property must be immediately removed from the regular education program and provided with an alternative program, pending a hearing before the Board of Education. (Chapters 127 and 128 of 1995, The Zero Tolerance for Guns Act)

Pupils with disabilities violating the provisions of this policy shall be dealt with in accordance with Policy No. 2460 and Regulation No. 2460.6.

Nothing in this policy shall be construed to prohibit the reporting of a crime committed by a child with a disability to the appropriate law enforcement or judicial authorities, or to prevent such authorities from exercising their responsibilities with regard to the application of federal or state law to crimes committed by a child with disabilities.

Any pupil requiring removal from the regular education program for the reasons enumerated above shall be removed in accordance with Policy and Regulation No. 5611.

The Superintendent, or designee, shall prepare regulations to implement this policy for the guidance of school staff in dealing with incidents involving weapons in the school district.

N.J.S.A. 2C:39-1 et seq.; 2C:58-6.1; 2C:58-15

N.J.S.A. 18A:6-1

N.J.S.A. 23:4-16

N.J.A.C. 6A:14-2.8 et seq.

Chapters 127 and 128 of 1995, The Zero Tolerance for Guns Act

18 U.S.C. 921

20 U.S.C 1415

Adopted: 12 January 2010



R 8467 WEAPONS

A. Definitions

"Weapon" includes:

1. Firearms, which include but are not limited to, any handgun, rifle, shotgun, machine gun, automatic or semi-automatic rifle, or any gun, device, or instrument in the nature of a weapon from which may be fired or ejected any solid projectile ball, slug, pellet, missile, or bullet, or any gas, vapor or other noxious thing, by means of a cartridge or shell or by the action of an explosive or the igniting of flammable or explosive substances. It also includes any firearm that is in the nature of an air gun, spring gun or pistol or other weapon of a similar nature in which the propelling force is a spring, elastic band, carbon dioxide, compressed or other gas or vapor, air or compressed air, or is ignited by compressed air, and ejecting a bullet or missile smaller than three-eighths of an inch in diameter, with sufficient force to injure a person. Firearms for the purposes of this regulation means those items enumerated in N.J.S.A. 2C:39-1f and 18 U.S.C. 921.
2. Components that can be readily assembled into a weapon.
3. Gravity knives, which means any knife that has a blade that is released from the handle or sheath thereof by the force of gravity or the application of centrifugal force.
4. Switchblade knives, which means any knife or similar device that has a blade that opens automatically by hand pressure applied to a button, spring, or other device in the handle of the knife.
5. Daggers, dirks, pen knives, box cutters, stilettos, and other dangerous knives.
6. Ballistic knives, which means any device capable of lethal use that can propel a knife blade.
7. Billies, blackjacks, bludgeons, metal knuckles, sandclubs, slingshots, cesti or similar leather bands studded with metal filings or razor blades imbedded in wood.
8. Stun guns, which means any weapon or other device that emits an electrical charge or current intended to temporarily or permanently disable a person.



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East Orange Board of Education

OPERATIONS - REGULATION
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Weapons

9. Any device that projects, releases, or emits tear gas or any other substance intended to produce temporary physical discomfort or permanent injury through being vaporized or otherwise dispensed in the air.
10. Imitation firearms, which means an object or device reasonably capable of being mistaken for a firearm.

B. Confiscation

1. A school employee who confiscates any weapon shall immediately notify the school Principal.
2. The Principal shall immediately notify the Chief of Police of the East Orange Police Department by telephone that a weapon has been confiscated and shall request removal of the weapon by a police officer. The telephone call shall be confirmed in a written letter.
3. The Principal shall safeguard the weapon until a law enforcement officer takes custody of it.
 - a. The Principal shall place the weapon in a box or container.
 - b. The Principal shall record or cause to be recorded on the container or on a document attached to the container,
 - (1) A description of the weapon;
 - (2) The name and signature of the person who confiscated the weapon;
 - (3) The date, time, and place the weapon was confiscated;
 - (4) The circumstances under which the weapon was confiscated; and
 - (5) The name of the pupil or staff member believed to be in possession of the weapon when it was confiscated.
 - c. The container will be placed in a secure location under lock and key and under the Principal's direct control.



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Weapons

- d. In the event any person other than the Principal is permitted access to the weapon prior to its retrieval by a law enforcement officer, that person shall enter his/her name and signature on the record along with the time and date of inspection and the reason for the access. Access to the weapon will be permitted only in the presence of the Principal.
 - e. The law enforcement officer who takes custody of the weapon shall be required to sign and date the record to indicate his/her receipt of the substance or item.
 4. The Principal shall provide to the law enforcement officer who takes custody of the weapon:
 - a. All information concerning the manner in which it was confiscated;
 - b. The identity of all persons who had custody of the weapon following its confiscation; and
 - c. The identity of any pupil or staff member believed to have been in possession of the weapon.
- C. Evacuation
 1. The Principal shall, in accordance with Regulation No. 8420, direct the immediate evacuation of the school building or the appropriate portion thereof in the event that:
 - a. The presence of an incendiary device or explosive is known or is reasonably reliably suspected;
 - b. A person possessing a firearm or incendiary device or explosive refuses to surrender the weapon and the use of force necessary to confiscate the weapon would place another person at serious risk; or
 - c. The Principal in his/her judgment believes that the school community is at risk and the building should be evacuated.
 2. Regular evacuation routes may be modified as required to protect pupils and staff members from danger.

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East Orange Board of Education

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Weapons

3. Law enforcement officers shall be summoned immediately to any school building evacuated under this regulation.
- D. Removal of Pupils from Educational Program
1. A pupil convicted or found to be delinquent for possessing a firearm on any school property, on a school bus, or at a school-sponsored function or a pupil committing a crime with a firearm shall be immediately removed from the school's regular education program for a period of not less than one calendar year in accordance with Chapters 127 and 128 of 1995, The Zero Tolerance for Guns Act and Policy No. 5611.
 2. A pupil who assaults a member of the school community with a weapon other than a firearm on school property, on a school bus, or at a school-sponsored function must be immediately removed from the school's regular education program in accordance with Chapters 127 and 128 of 1995, The Zero Tolerance for Guns Act and Policy No. 5611.
 3. Removal of a pupil for reasons enumerated in this Regulation shall be in accordance with Policy and Regulation No. 5611.
 4. The Building Principal will immediately notify the pupil's parent(s) or legal guardian(s) if the pupil is found to be in possession of a firearm on school property or if a pupil commits an assault upon members of the school community with a weapon other than a firearm on school property.

Issued: 12 January 2010

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EO ban on realistic-looking toy guns now in effect

By: Chris Sykes - Staff Writer

EAST ORANGE, NJ — The first day of classes for East Orange public schools began Tuesday, Sept. 8, with a guns, courtesy of 3rd Ward Councilman and City Council Vice President Ted Green, Mayor Lester Taylor, B and police Chief William Robinson.

Leneus said Ordinance No. 41, dealing with the sale of realistic looking toy guns, was the result of a collabor government and the community, saying “myself, the board, the district — we’ve been in nonstop meetings.”

“Last year, we had a rash of incidents of suspensions, due to toy guns being brought into the schools, and pa weapon or perceived weapon brought into schools can cause suspensions,” Leneus said Tuesday, Sept. 8, as Hughes Elementary School to welcome parents and children back for the start of a new school year.

“Once the police officers mentioned it, Ted Green took that and created the ordinance and really pushed it a whole group together — superintendent, council people and activists — and, together, we just brainstormed and he took it and has championed the effort and now I’m glad to see that it got pushed through, the first pl

“We talk on a weekly basis because, at the end of the day, the mayor talks about making East Orange a desti performing subpar,” Leneus said. “So we are, as a district, pushing our administrators and they’re accepting for the past few years, but I know that they’re going to exceed even further.”

Green said he is looking forward to the 2015-2016 school year, and that so many in East Orange are doing tl ordinance in place doesn’t mean that job is finished.

“It’s a new law, but I have to thank our mayor for having input in it; the Board of Education; our police Chie ordinance and gave the OK to it,” Green said on Tuesday, Sept. 8. “Now we do have something in place wher “We’re not just going to put the legislation out there and there’s no monitoring. So we want to go down to th those types of toy guns, so we won’t have those types of incidents in East Orange.”

Green sponsored Ordinance No. 41, which passed on second reading Monday, Aug. 10, at the City Council’s Ward Councilwoman Andrea McPhatter abstaining and 4th Ward Councilwoman Sharon Fields absent.

Green said the next step is to take the battle against realistic toy guns into the streets and stores, where they public safety problems.

“We can’t control it all over and outside, but we did send correspondence to Mayor Ras Baraka, Mayor Tony Green said. “We also sent letters to all the legislators — Sheila Oliver, Nia Gill, Tom Giblin and Sen. Ron Ric out, in terms of how we can monitor stores selling those types of look-alike guns, so that way we can at least communities and outside the community, to help prevent an accident.”

Posted by [Chris Sykes](#) on September 13, 2015. Filed under [EAST ORANGE](#). You can follow any responses to this entry through the [RSS](#)

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Parental/Guardian Consent Form

We are sending you this parental consent form to both inform you and to request permission for your child's photo/image and personally identifiable information to be published on the district and/or school's web site.

As you are aware, there are potential dangers associated with the posting of personally identifiable information on a web site since global access to the Internet does not allow us to control who may access such information. These dangers have always existed; however, we as schools do want to celebrate your child and his/her work. The law requires that we ask for your permission to use information about your child.

Pursuant to law, we will not release any personally identifiable information without prior written consent from you as parent or guardian. Personally identifiable information includes student names, photo or image, residential addresses, e-mail address, phone numbers and locations and times of class trips.

If you, as the parent or guardian, wish to rescind this agreement, you may do so at any time in writing by sending a letter to the principal of your child's school and such rescission will take effect upon receipt by the school.

Check one of the following choices:

- I/We GRANT permission for a photo/image that includes this student without any other personal identifiers to be published on the school and/or district's public Internet site.
- I/We GRANT permission for this student's photo/image and name to be published on the school and/or district's public Internet site.
- I/We GRANT permission for this student's photo/image and all other personal identifiers listed above to be published on the school and/or district's public Internet site.
- I/We DO NOT GRANT permission for photo/image that includes this student to be published on the school and or district's public Internet site.

Student's Name: (please print) _____ Student's Grade: _____

Print name of Parent/Guardian: (print) _____

Signature of Parent/Guardian: (sign) _____

Relation to Student: _____

Date: _____